



SDHA

Saskatchewan Dental Hygienists' Association

ANNUAL GENERAL MEETING
Sheraton Cavalier, Saskatoon, SK
Saturday March 25th, 2023
11:15 AM- 12:15 PM

1. Call to order

- Council President Stacie Beadle called the meeting to order at 11:25 AM.
- Land Acknowledgment.
- Quorum was reached.
 - The Saskatchewan Dental Hygienists' Association currently has 711 members; 141 are present today.
- It was announced that:
 - Only those who are members of the Saskatchewan Dental Hygienists' Association are eligible to speak or vote on any matter, and only those members who were in attendance at the April 2nd, 2022 Annual General Meeting are eligible to make a motion related to the 2022 Annual General Meeting Minutes.
 - Members are to stand and state their name clearly for the minute taker before addressing the president or making a motion.
 - Voting will be accomplished by show of hands.

- Council introductions:

Lisa Pollock

1st Vice President

Carla Ofstie

2nd Vice President

Barbara Lacourciere

Elected Member

Tessa Creary

Elected Member

Kayla Bakken

Elected Member

Raymond Sass

Public Representative

2. Adoption of the 2023 Annual General Meeting Agenda

Motion: to adopt the agenda as circulated.

Moved: Carla Ofstie

Second: Tessa Creary

Vote: Carried

3. Approval of 2022 Annual General Meeting Minutes

Motion: to approve the April 2nd, 2022 Annual General Meeting Minutes as circulated.

Moved: Kayla Bakken

Second: Barbara Lacourciere

Vote: Carried

4. Report from President – Stacie Beadle

- Shelby Hamm was appointed as Registrar/CEO and assumed the position on November 1st, 2021.
- Council made the decision to restructure governance (formerly Policy Governance) to a best practice model.
- SDHA is planning to host a virtual education session for members on the importance of self-regulation, hosted by regulation expert Deanna Williams.
- Council approved the use of unrestricted funds rather than increasing licensing fees for 2021/2022.
- Approved position statements in 2021/2022 included Laser, Nitrous Oxide and Oxygen Conscious Sedation, and the Infection, Prevention and Control Standards in the Oral Health Care Facility.

5. Report from Legislative Committees – Shelby Hamm

- In November 2021, the Professional Conduct Committee found sufficient evidence to substantiate a complaint, and forwarded the complaint to the Discipline Committee.
- In June 2022, the Discipline Committee held a virtual hearing. The discipline committee accepted the joint submission of penalty, which included suspension

of licensure for 30 days, completion of a professional boundaries course, fine of \$2000, and publication of decision. Information regarding the hearing is publicly available on the SDHA website.

- The SDHA developed two explainer videos “The Complaint Submission Process” and “The Discipline Hearing Process”, which can be found on the SDHA website.
- The PLT Audit Committee compiled feedback and commonly made errors for the development of an explainer video which is also available on the SDHA website.

6. Election of Council

- Tessa Creary, elected council member, facilitated the election.
- Acknowledgement to Leanne Huvenaars for her participation on the SDHA Council in 2021/2022.
- Acknowledgement to Barbara Lacourciere and Stacie Beadle in their completion of their first 3-year term on the SDHA Council.
- Slate of nominees were electronically presented to the entire membership in advance of the Annual General Meeting.
- Stacie Beadle and Barbara Lacourciere let their names stand for re-election for a second term.
- The slate of nominees were elected by acclamation.

Motion: to elect Stacie Beadle and Barbara Lacourciere by acclamation to SDHA Council.

Moved: Kaitlyn Hebert

Seconded: Carla Ofstie

Vote: Carried

7. Bylaw updates- 2021/2022 – Shelby Hamm

- Administrative bylaws were updated to reflect change in organization governance. Bill 120, enabling legislation, may have impact on future administrative bylaws.

- Regulatory bylaws are well underway for submission to proclaim the repeal of section 25 of the Dental Disciplines Act. Proclamation will depend on the Ministerial approval of regulatory bylaws for the Saskatchewan Dental Hygienists' Association, the Saskatchewan Dental Therapists Association, and the Saskatchewan Dental Assistants Association.

8. Management Review of Financial Statements- Max Lingard (Lingard and Dreger, LLP)

- Accountant outlined the difference between an audit and a management review. An audit was conducted in the 2020/2021 fiscal year, and a management review was conducted in the 2021/2022 fiscal year.
- The Saskatchewan Dental Hygienists' Association is in strong financial position demonstrated by assets exceeding liabilities and reserves for specific purpose.
- Financial statements very comparable to past fiscal with increases to expected expenses due to return of in-person activities and travel.

9. New Business- CDHA Membership Dues

- Registrar/CEO provided clarity on the communications related to the collection of CDHA Fees.

Questions from the attendees included:

Q. What is the timeline and amount for Canadian Dental Hygienists' Association (CDHA) Membership Fees?

A. Correspondence will be sent to members directly from the CDHA. We are unaware if CDHA is making any changes to their membership dues. Typically, they open renewal as early as July with auto-new or payment plan type options. It is best to get this information directly from CDHA.

Q. Who will host opportunities like conferences if the SDHA doesn't function as an association?

A. The SDHA has not yet made that decision, however we are committed to ensuring members are informed of the discontinuation of activities that they rely on from the SDHA.

Q. How much will SDHA fees cost?

A. They will remain the same as 2022-2023.

Q. Will the SDHA provide guidance on creating an association? Most provinces operate this way - should we be looking to them?

A. This discussion is a bit ahead of any decisions that have been made. Most jurisdictions have a separate dental hygiene association, some operate independently and some in a constituent agreement with CDHA. We will be sure to inform members if the decision to separate is finalized.

Q. Manitoba is a similar size - how do they fund their association?

A. The Manitoba Dental Hygiene Association (MDHA) has a constituent agreement with the CDHA. Members in that province pay \$125 more to CDHA than SK members, and the CDHA remits funds back to MDHA to operate.

Q. Will SDHA consider a name change?

A. Great question, we agree that the word association in our name is misleading to the public and members however, we have not formally taken any steps at this time. We encourage members to attend the upcoming continuing education opportunity about self-regulation. This valuable education may answer more questions.

10. Adjournment

- No resolutions were brought forward from the members.

Motion: to adjourn the March 25th, 2023 Annual General Meeting.

Moved: Barbara Lacourciere

Seconded: Carynne Dean

Vote: Carried

Annual General Meeting adjourned at 12:01 PM.