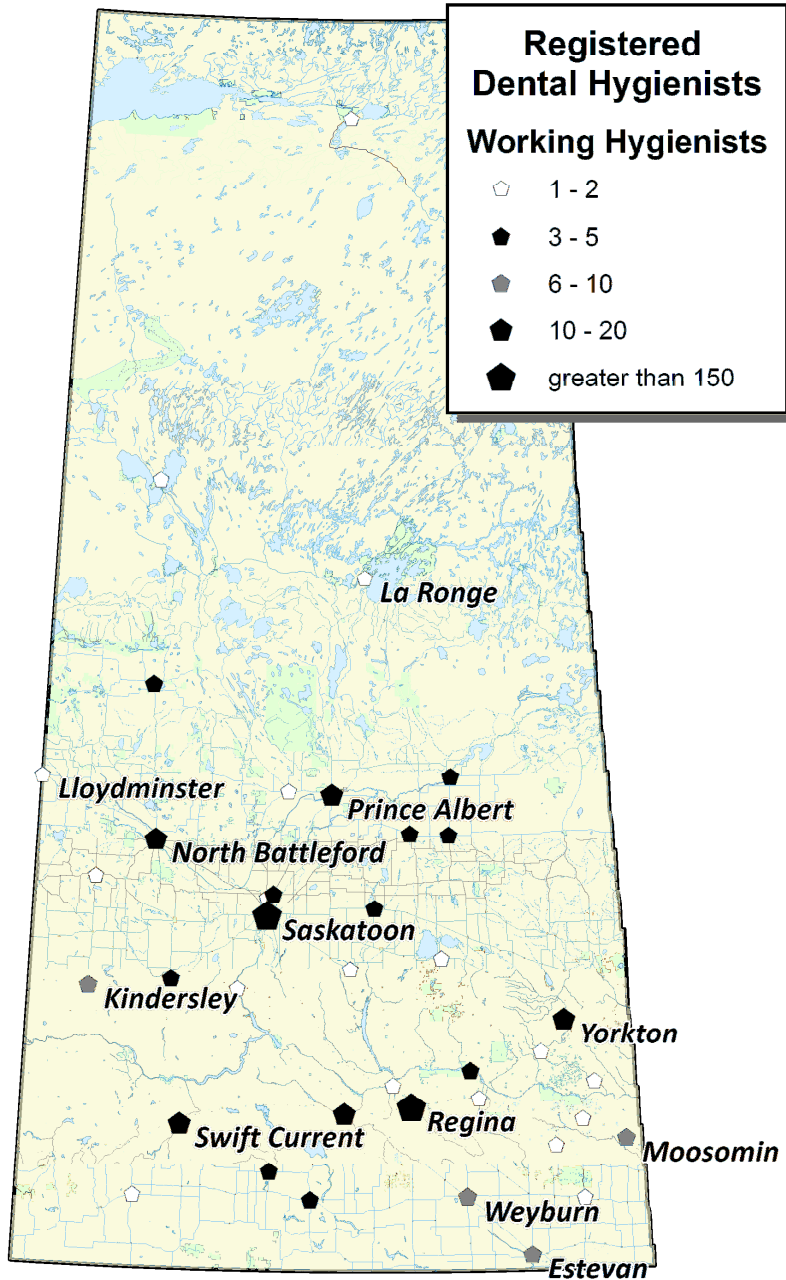




# Saskatchewan Dental Hygienists' Association

## 2011-2012 Annual Report



**Distribution of Dental Hygienists Employed in Saskatchewan**  
(see page 3 for more detail)

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### Membership Summary

Year Ending: December-31-11		
Licence Type	Members	Gender
FULL LICENCE	493	Female
FULL LICENCE	11	Male
Conditional Licence	27	Female
Conditional Licence	1	Male
Non-Practicing Licence	18	Female
Non-Practicing Licence	1	Male
<b>Total</b>	<b>551</b>	

## SDHA Council and Committee Membership 2011–2012

<b><u>President:</u></b> Christine Gordon	Saskatoon, SK	2nd term: Elected May, 2010 - 2013
<b><u>Vice President:</u></b> Devona Saul	Saskatoon, SK	2nd term: Elected May, 2011 - 2014
<b><u>Councillors:</u></b> Shelby Bowerman	Saskatoon, SK	1st term: Elected May, 2009 - 2012
Stephanie Canfield	Saskatoon, SK	1st term: Elected May, 2009 - 2012
Janel Parkinson	Nipawin, SK	1st term: Elected May, 2011 - 2014
Gerrard Weinberger	Regina, SK	2nd term: Elected May, 2010 - 2013
<b><u>Public Representatives:</u></b> Kathy Bradford	Regina, SK	2nd 3-yr term. Expires May 2012
Gladys Junop	Davidson, SK	2nd 3-yr term. Expires May 2012
<b><u>Executive Director:</u></b> Kellie Hildebrandt	Saskatoon, Sask	

### **Appointed Representatives**

#### **CDHA Delegate**

Maureen Bowerman      Saskatoon, SK

#### **National Dental Hygiene Certification Board Representative**

Kellie Hildebrandt      Saskatoon, Sask

#### **SIAST Dental Hygiene Program Advisory Committee Representative**

Christine Gordon      Saskatoon, SK

Kellie Hildebrandt      Saskatoon, SK

#### **Discipline Committee**

Charlene Holowachuk      Saskatoon, SK  
 Lori Coben      Saskatoon, SK  
 Michelle Correia      Saskatoon, SK  
 Bonny Marshall      Regina, SK  
 Marianne Costron      Regina, SK  
 Pearl Kashmere      Regina, SK  
 Samantha Hillier      Moose Jaw, SK  
 Elizabeth Noyes      Grandora, SK  
 Clifford McBeath      Prince Albert, SK  
 Kaitlyn Fieger      Regina, SK  
 Chantelle Szautner      Saskatoon, SK  
 Mary Anne Wailing      Young, SK

#### **Continuing Competency Committee**

Diane Moore      Regina, SK  
 Lyla Rae Andre      Saskatoon, SK  
 Tracy Thompson-Oliver      Saskatoon, SK  
 Bonny Marshall      Regina, SK  
 Judy Simonson      Saskatoon, SK  
 Shannon Kojola      Martensville, SK  
 Nicole Lamontagne      Fort Qu'Appelle, SK  
 Manon Murdock      Saskatoon, SK  
 Kim Walker      Martensville, SK  
 Lana Dahl-Backman      Saskatoon, SK  
 Angela Fellner      Ceylon, SK  
 Kaitlyn Fieger      Regina, SK  
 Kristine Paul      Saskatoon, SK  
 Michelle Correia      Saskatoon, SK  
 Mary Anne Wailing      Young, SK

#### **Professional Conduct Committee**

Nola Barden-Walker      Saskatoon, SK  
 Marianne Costron      Regina, SK  
 Elizabeth Noyes      Grandora, SK  
 Pearl Kashmere      Regina, SK  
 Kristine Paul      Saskatoon, SK  
 Michelle Correia      Saskatoon, SK  
 Christeena Fafard      Saskatoon, SK  
 Cheryl Schick      Saskatoon, SK  
 Joan Williston      Saskatoon, SK  
 Bonny Marshall      Regina, SK  
 Lori Coben      Saskatoon, SK  
 Nicole Mewis      Saskatoon, SK  
 Samantha Hillier      Moose Jaw, SK  
 Clifford McBeath      Saskatoon, SK  
 Mary Anne Wailing      Young, SK

## Distribution of Dental Hygienists Employed in Saskatchewan (as of December 31, 2011)

Prov-State	City	Working Hygienists		
		Full-Time	Part-time	Total Jobs
SK	Assiniboia	2	2	4
SK	Black Lake		1	1
SK	Buffalo Narrows	1		1
SK	Carlyle	2		2
SK	Esterhazy	1		1
SK	Estevan	6	4	10
SK	Fort Qu'Appelle	1	2	3
SK	Gravelbourg	3	1	4
SK	Humboldt	1	2	3
SK	Indian Head		2	2
SK	Kindersley	3	4	7
SK	Kipling		1	1
SK	La Ronge	2		2
SK	Lloydminster	1		1
SK	Lumsden		1	1
SK	Martensville	1	1	2
SK	Meadow Lake	3		3
SK	Melfort	2	2	4
SK	Melville	1		1
SK	Moose Jaw	11	9	20
SK	Moosomin	2	5	7
SK	Nipawin	2	1	3
SK	North Battleford	7	5	12
SK	Outlook		1	1

Prov-State	City	Working Hygienists		
		Full-Time	Part-time	Total Jobs
SK	Prince Albert	10	6	16
SK	Regina	103	69	172
SK	Rosetown	3		3
SK	Saskatoon	82	93	175
SK	Shaunavon		1	1
SK	Shellbrook		2	2
SK	Swift Current	8	9	17
SK	Tisdale	3		3
SK	Unity	1		1
SK	Warman	3		3
SK	Watrous	1		1
SK	Weyburn	4	4	8
SK	Whitewood		1	1
SK	Wynyard	1		1
SK	Yorkton	12	6	18
ND	Minot		1	1
BC	Abbotsford	1		1
BC	Burnaby	1		1
BC	Vancouver		3	3
AB	Brooks		1	1
AB	Lloydminster	1	1	2
AB	Fort McMurray			0
WI	Turks & Caicos	1		1

**SDHA Council 2011-12** Council members continue to work hard on behalf of the people of Saskatchewan and dental hygienists to impact the governance and direction of the SDHA.



**Chris Gordon,**  
President



**Devona Saul,**  
Vice-President



**Shelby Bowerman**



**Stephanie Canfield**



**Janel Parkinson**



**Gerrard  
Weinberger**



**Kathy Bradford**  
Public Rep



**Gladys Junop**  
Public Rep



**Diane Moore**  
SIAST Rep



**Maureen Bowerman**  
CDHA Rep

## Council President's Annual Report



2011 has flown by and now we are well into 2012. SDHA has taken some new directions and the future is very bright! SDHA is very fortunate to have Kellie Hildebrandt as Registrar/Executive Director, working for the people of Saskatchewan and our dental hygiene members. She has many

new ideas and plans for the future. This year, Council has had many discussions on the following topics:

- How do we get the work done that needs to be done?
- How can we get more members involved in our Association to make our profession better for all of us?

We have found a great way to accomplish these - ownership linkage; involving members in decisions and requesting participation on working committees. There have been new committees formed and the work that they have already done for our Association is greatly appreciated. Thanks to all that have helped out and to those that will be helping us in the near future. If you feel you want to get more involved please send Kellie an email or call the office.

Acquiring office space has been a tremendous asset for the SDHA and the dental hygiene profession. It has established a formal meeting space and venue for not only members, but the public to contact us. The office provides a professional, comfortable, convenient and very cost efficient space for Council and committee meetings to be held. We are able to be very productive at our meetings with the convenience of having all informative materials at our fingertips. We have also hosted many meetings with the other Oral Health Professions and Government agencies. We are proud to be able to host these meetings in such a professional environment. We do encourage you to stop by the office during the week. Just call before you come as Kellie attends many meetings outside of the office.

The connections we have established across Canada are extremely valuable to our organization. They allow us to network with other organizations and people, as to ensure the standards in Saskatchewan are equal to or above the rest of the provinces. We collaborate with other provinces and the information that we share is invaluable. Not only are we collaborating with other provinces, the Oral Health Professions within the province are communicating!! We are working hard with Public

Health, SDAA, SDTA and the CDSS to develop a framework for Oral Health Professionals to work in Long Term Care. This has been very exciting. It has been a lot of work, and there is still much progress to be made. It has not been easy. We will keep you posted.

Kellie and I are also on the Program Advisory Committee for the SIAST Dental Hygiene Program. It was an honor to chair this committee for 2011 and I have been asked to chair it again for 2012. This meeting is held in November each year at the SIAST Wascana Campus. In November 2011, Kellie and I met with the 1st and 2nd year Dental Hygiene students in the morning to provide a short presentation about the SDHA. And what we do. There were lots of great questions and comments. The future is bright for the dental hygiene profession in Saskatchewan.

I would like the opportunity to thank our Council members and the Public Representatives for all of their hard work, dedication and continuous support. I really appreciate the time you take to attend our Council meetings and the valuable contributions you make. I look forward to working with you for another year.

We need to say farewell to some very influential people this year. Kathy Bradford and Gladys Junop are completing their terms with the SDHA as our Public Representatives. They have been with us for 6 years, and we sincerely appreciate all they have done.

In addition, Maureen Bowerman is completing her term as CDHA Delegate this year. Thanks Maureen, for your commitment and all your hard work over the years. Council enjoyed having you come to our meetings to report what is going on with our profession across Canada

Respectfully Submitted by,

**Chris Gordon**

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## Executive Director's Annual Report



### Council Update

The Policy Governance Model of administration and management continues to shape the structure of our Association. Diane Fletcher is retained as our leadership/Policy Governance coach. I assumed the position of Registrar-Executive Director, as of June 1, 2011 upon the retirement of Barbara Long.

SDHA held one Association meeting alongside the Oral Health Professions Conference in September 2011, and one Annual General Meeting in May 2011. Overall, since September 2011 continuing competency seminars have been increased in both Regina and Saskatoon to meet the needs of members. Two Council meetings were held in this fiscal year thus far; October 15, 2011, and January 26, 2012. Two more are scheduled for April 14, 2012 and May 26, 2012.

Public representatives play a crucial role in our Council's mandate of protecting the public. They are a welcome addition to Council and have made significant contributions to discussions and evaluative processes utilized during Council meetings. Kathy Bradford and Gladys Junop are currently serving their final year of their second three-year term with the SDHA and we would like to sincerely thank them for their time and effort on the SDHA Council.

Council continues to develop the Ends that were revised and updated at the Strategic Planning Sessions with membership in 2011. Strategies were developed and our Ends were revised to reflect the strategic planning outcomes (see page 7 for the Ends diagram).

### Meetings and Activities

The following is a summary of the Registrar-Executive Directors activities in this fiscal year.

- Represented the SDHA on the National Dental Hygiene Certification Board (NDHCB) and attended the NDHCB meeting in Ottawa in September 2011. Was elected President of this National Board of Governors.
- Represented the SDHA at the Federation of Dental Hygiene Regulatory Authorities (FDHRA) meeting in Ottawa in September 2011, and hold the position of Treasurer for this group.
- Represented the SDHA at the provincial Network of Interdisciplinary Organizations (NIRO) meetings held in fall and spring annually.
- Represented the SDHA with President, Chris Gordon on the Dental Hygiene Program Advisory Committee to SIAST (PAC). Annual meetings are held in November.

- The SDHA has hosted meetings of Saskatchewan Health and the other Oral Health Professions group to discuss legislative issues and the development of a collaborative model for care in underserved populations, such as long-term care facilities.
- OHC committee reviewed the terms of reference, created the Infection Control committee which SDHA has appointed two representatives to participate on. Discussion was held regarding the CDSS policies.

It is my priority to foster good relations with the other health professions in Saskatchewan. The Saskatchewan Oral Health Professions Conference was held in Regina on September 15 to 17 was an excellent venue for our professional associations to collaborate on a scientific and social level. The 2012 session will be held September 13-15 in Saskatoon with the Canadian Dental Association (CDA) and Canadian Dental Hygienists Association (CDHA) being affiliated with the event.

### Competency Assurance and Disciplinary Processes

- No formal complaints were received.
- Nineteen (19) members did not renew their licences as of January 15, 2012.
- Twenty-seven (27) conditional licences were issued in 2011. There are an increased number of dental hygienists being educated in Ontario and relocating or returning to Saskatchewan to practice. Ontario does not have local anesthesia (LA) in their scope of practice or included in their dental hygiene programs. These new registrants licence as a conditional member and are given two years to obtain their LA credential.
- A total of twenty-one (21) Letters of Good Standing were provided for members in 2011.
- In 2011, 63 new dental hygienists registered and licensed in Saskatchewan of which 51 were recent graduates. Of the recent graduates, 20 were from the 2011 graduating class of 26 hygienists at SIAST dental hygiene program.
- No candidate accessed the Dental Hygiene Re-entry Course operated by SIAST.
- SDHA maintains a pool of members to participate on the Professional Conduct and Discipline Committees if the Committees are required to conduct an investigation of a complaint. Members are requested to volunteer for membership on the Professional Conduct and Discipline Committees at the Annual General Meeting.

### Continuing Competency (CC) Programs

It is a Saskatchewan dental hygienist's professional responsibility to determine their specific continuing competency needs and to pursue activities that enable them to maintain competency in their dental hygiene practice. SDHA members are currently required to achieve, for each three-year reporting period, a total of at least 50 Continu-

ing Competency (CC) credits with a minimum of 30 credits from the specific Category A (Dental Hygiene Practice). The CC request forms for credit are recorded in the SDHA database and all members receive annual CC Transcripts in July.

There were two (2) members that did not meet the continuing competency requirements for the reporting period January 1, 2009 to December 31, 2011. Their licenses subsequently expired and were not eligible for renewal as of January 15, 2012.

The SDHA Continuing Competency (CC) Committee has directed the evolution of the Personal Learning Tool (PL Tool). Each Saskatchewan dental hygienist maintains evidence of their professional development. The PL Tool assists the SDHA members in their self-determination of learning during continuing education opportunities and to aid application of the knowledge gained to Practice Standards of the profession. The Practice Standards are used by dental hygienists to assess dental hygiene practices and to identify learning goals that will direct continuing quality improvement activities.

The Continuing Competency Committee randomly audits 10% of dental hygienists' Personal Learning Tool Forms on an annual basis. The audit process was developed and carried out on a random selection of seventeen (17) members who were at the end of their three-year reporting period. Those selected had three months notice to submit their completed PL Tool forms. Members of the Continuing Competency Committee performed a peer-review of the forms to ensure all the required evidence of continuing professional development had been included and all successfully completed the audit. Feedback was provided to each member audited.

The Annual General Meeting (AGM) was held on May 7, 2011 in Saskatoon with continuing competency programs focusing on Oral Health in Long-Term Care Facilities and the SDHA recently developed Jurisprudence Program offered. Devona Saul was re-elected to Council, and Janel Parkinson newly elected to fill the two vacant positions. Diane Moore attended the SDHA Council meetings as the SIAST Dental Hygiene Program representative as a non-voting member during the 2011-2012 term and will continue next year.

The 2012 AGM will be held on May 5, 2012 in Regina with a continuing competency program that includes a presentation on the Bachelor of Health Studies degree at the University of Regina, and a Local Anaesthetic Refresher Program.

The SDHA Member's Meeting at the 2011 Annual Scientific Session was well attended. The meeting included a Strategic Thinking Session with SDHA members.

As previously mentioned, we have increased the amount of Continuing Competency seminars offered to members this year. It is our goal to offer 2-3 sessions in each the fall and winter/spring seasons in both major centres; Regina and Saskatoon. The SDHA has been developing a partnership for continuing competency programs of

mutual interest with the College of Dental Surgeons of Saskatchewan (CDSS), the Saskatchewan Dental Therapists Association (SDTA) and the Saskatchewan Dental Assistants Association (SDAA). We are looking forward to continued collaboration.

In the 2011/2012 year, the following was offered:

- September 2011 - Oral Health Professions Conference, Regina, SK.
- October 1, 2011, SDHA co-sponsored a hands-on session at SIAST in conjunction with Dentsply. Lisa Shoemaker presented "Hands on with Cavitron® Ultrasonic Systems".
- Local Anaesthetic Module conducted by Dr. Brenda Scarfe at SIAST, Regina on October 8 & 9, 2011.
- SDAA and the SDHA co-sponsored an event on November 5, 2011 in Saskatoon that included presentations from Susan Isaac on Teenage/Youth Populations and Melanie Hayden-Sparks on Positive Attitude Zone.
- On February 25, 2012, Professor Salme Lavigne came to Saskatoon to discuss Periodontitis, Inflammation and Overall Health; current research and trends in the oral-systemic link.
- SDAA and SDHA co-sponsored sessions on Senior Populations: Dentistry and Beyond in March 2012. Sessions were offered in Regina and Saskatoon and were presented by Dr. Raj Bhargava and Christine Gordon. An Alzheimer's presentation was also offered by Bobbi Krushkowski.
- April 28, 2012, SDHA offered a hands-on Sharpening Refresher in Saskatoon offered by SIAST instructors, Charlene Hamill and Donna King.

### Overview of Major Issues and Activities of the Association

Collaboration continues to strengthen our Association; with the CDHA, sister dental hygiene regulatory bodies across Canada and with other health professions within SK.

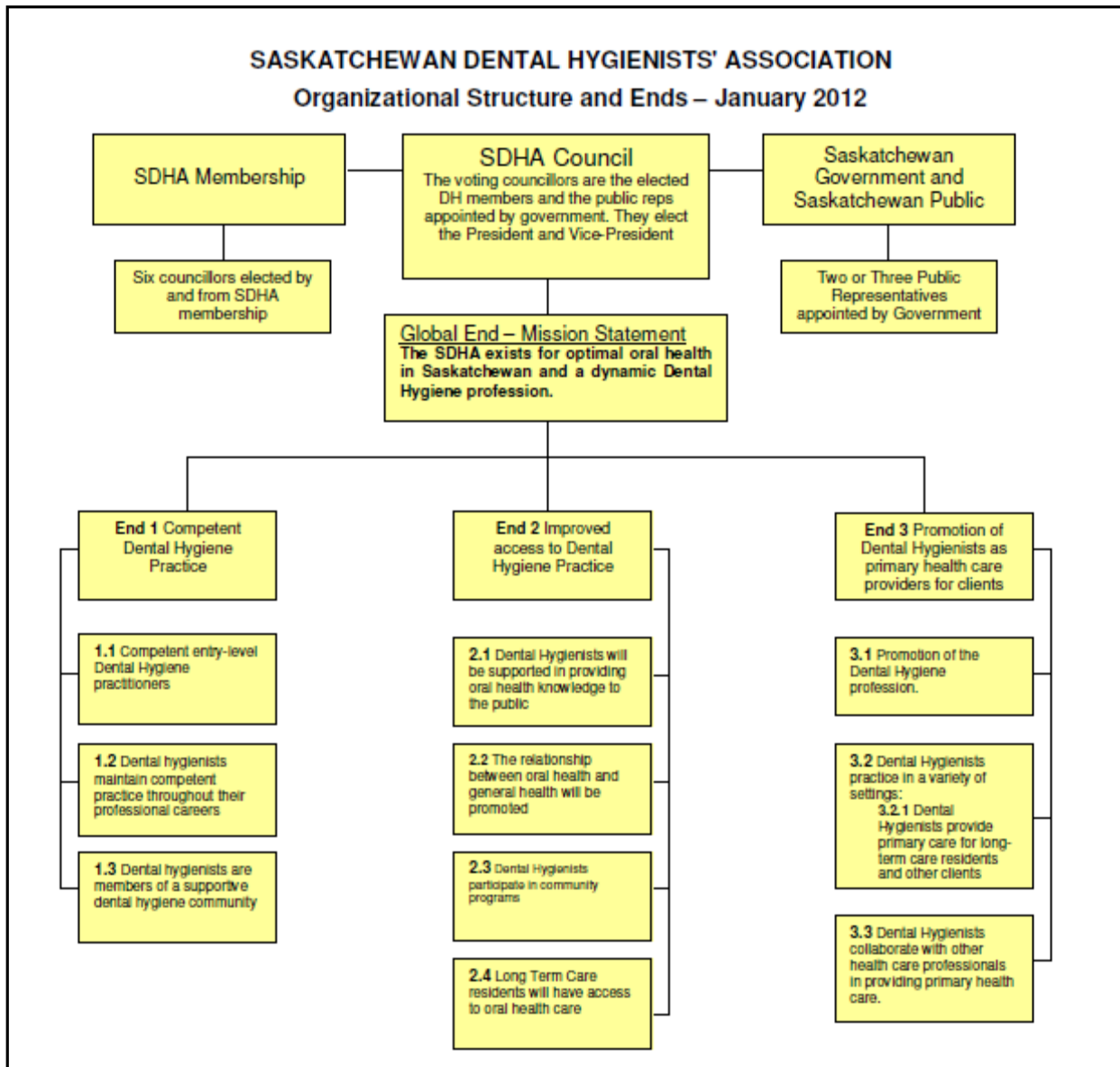
One of our major priorities is the development of a Memorandum of Understanding or Interpretation Document with the other Oral Health Professions. With the help of Saskatchewan Health, we are discussing and coming to a mutual understanding on some of the contentious issues within the Dental Disciplines Act that currently create some confusion for members of each organization.

We are also working very closely with Public Health, the other Oral Health Professions and the University of Saskatchewan, Faculty of Dentistry to develop a model for long-term care, with the end goal being to provide oral care services to those individuals residing in these facilities. Addressing the oral health needs in this, and other underserved populations is a major focus of the association.

The SDHA website will be upgraded in 2012/2013 to include a members only section and to potentially allow for online renewal. The website can be found at: [www.SDHA.ca](http://www.SDHA.ca).

Respectfully Submitted,

*Kellie Hildebrandt*



SDHA: Summary of Current Members as of December-31-11

Licence Type	Gender	AGE GROUPS										All Ages
		20 to 24	25 to 29	30 to 34	35 to 39	40 to 44	45 to 49	50 to 54	55 to 59	60 to 65	65 to 70	
FULL LICENCE	Female	45	72	83	80	48	47	55	55	6	1	492
FULL LICENCE	Male		1	3	3	3	1					11
Conditional Licence	Female	9	15	1	2							27
Conditional Licence	Male				1							1
Non-Practicing Licence	Female	1	3	5	2	1	1	2	1	2		18
Non-Practicing Licence	Male						1					1

## SIAST Dental Hygiene Program Report

Faculty and students are completing another year that was filled with challenges, revelations, innovations and just plain hard work! It's exciting to introduce new individuals to a profession that's constantly evolving. Keeping up with the changes and separating the trends from the evidence-based interventions keeps us busy.

### Students:

This year, there are 26 students in Year 1 (including 1 male) and 27 in Year 2. The Year 1 class is composed of eight dental assistants, and 11 others who have had previous university education. There are 15 dental assistants in the Year 2 class and 8 others who have completed some university education. Similar to other years, almost half the students are from Regina and Saskatoon.

### Faculty

A major undertaking this year has been the curriculum review process. This is a lengthy process that has included: A comprehensive review of the entire curriculum; an examination of accreditation requirements and recommendations; an analysis of the program in regards to design, delivery, student support and evaluation; writing new curriculum to include the new national competencies; restructuring the program to change to a 6-semester model; endorsement by the Program Advisory Committee; and presentation of the new curriculum model to Program Council and Dean's Council

We are currently revising the curriculum for the Year 1 courses, which will be taught in the fall. Revisions to the Year 2 courses will be completed over the next year. Arlynn Brodie, President, CDHA, was available as a guest lecturer, and shared her experiences and expertise with the students in the areas of dental hygiene practice and prosthodontics.

### Program News

Luckily all the changes in theory and classroom learning are matched by changes in dental hygiene clinical therapy. We have purchased a digital x-ray sensor, 10 tablets and an iPad, and are in the process of implementing electronic imaging, charting and education for clinical clients. In the Year 1 radiography labs, students learn to take dental x-rays on mannequins using film and plates. In Year 2, they will advance to using a digital x-ray sensor to take oral images of their clinical clients. So far, the tablets seem to be a good choice for our clinic.

The collaboration with the Food Bank expanded again this year. Students participated in the collection of oral health data, and provided clinical dental hygiene care to over 30 Food Bank clients. A partnership was initiated with Mother Teresa Middle School, where the year 2 dental hygiene students hosted the Grade 6 students on a tour of SIAST programs and facilities. Students continue to participate in SIAST CSI (Come, See, Investigate) and introduce visiting elementary school students to the profession of dental hygiene. A new project begins next month – students from the Drama class at Leboldus High

School will visit our program to act as clients for the year 1 students. The high school students will practice their acting skills and the dental hygiene students will be able to practice their communication skills with various types of fictitious clients in a variety of simulated dental office situations.

Students are in the process of completing their major community oral health projects. This year they visited schools in Regina, Fort Qu'Appelle, Saskatoon and long term care homes in Saskatoon, Bangor, Regina and Wadena. The provided information and education to individuals at the Rainbow Youth Centre, a detox centre, a daycare and to students in the ESL program at SIAST. Presentations were made to pet owners, mothers and care givers, demonstrating the importance of a health mouth and its relationship to a healthy body.

### Liaison with Dental Hygiene Practice

Students continue to be amazed at the knowledge, skills and abilities exhibited by their mentors when they go on an extern. Without this glimpse of actual practice, their transition from student to practitioner would not be complete. Thank you for your patience and enthusiasm when hosting them in your offices.

We continue to require dental hygienists to provide supervision and instruction to students in the SIAST Dental Hygiene Clinic. Scheduling is a challenge, but if yours is flexible and you would like to share your expertise, please give me a call.

Students continue to be innovative in the community health projects they develop and implement. One of the new projects is a partnership with the Regina Food Bank and the Regina Qu'Appelle Health District. Interested clients of the Food Bank present for a blood pressure check, diabetes screening, and an oral health screening. They may then be referred to the SIAST Dental Hygiene Clinic or to a Live Well class, or for further interventions for diabetes. Students and faculty participated in all parts of this project, and the outcomes for the clients were far beyond what had been imagined.

Finally, the faculty and staff of the Dental Hygiene program at SIAST wish to thank everyone who participated in the mentoring program with the students. They return to school energized and enthusiastic, and ready to learn more so they can provide the comprehensive care for their clients that they've observed you so effortlessly provide.

Respectfully submitted,

**Brenda Udahl**

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## 2011 Annual General Meeting Minutes

The Willows Golf and Country Club,  
382 Cartwright St., Saskatoon, SK  
Minutes

May 7, 2011

1. The meeting was called to order at 10:05 am.
2. Kathy Bradford was appointed parliamentarian.
3. The agenda was adopted as circulated. Moved by Gladys Junop, seconded by Mary Anne Wailing, carried.
4. The minutes of the AGM May 1, 2010 were adopted as circulated. Moved by Devona Saul, seconded by Stephanie Canfield, carried.
5. Council Report –Chris Gordon President— Chair  
Chris thanked the Councilors for their time and efforts on SDHA's behalf. The new SDHA office location was discussed. Liaison with other health care organizations was reviewed as well as attendance at the national presidents' meeting facilitated by CDHA in Montreal. Chris thanked Barbara Long for her time and commitment to the SDHA and wished her a great retirement.
6. Executive Director Report - Barbara Long  
Financial Report: Audited Financial Statements 2010. As presented.  
Barbara also discussed the new office location and thanked Council and the membership for her wonderful experience with the SDHA.  
Moved by Gerrard Weinberger, seconded by Chrissie Fafard, carried.
7. Official Representative Reports  
CDHA Delegate: Maureen Bowerman. As circulated.  
SIASD DH Program Advisory Committee Representative (PAC):  
Chris Gordon attended the PAC meeting as the SDHA representative. Barbara Long served another term as committee chairperson.  
National Dental Hygiene Certification Board: Barbara Long. As circulated.
8. New Business  
Welcome Kellie Hildebrandt new registrar of SDHA  
Ms. Kellie Hildebrandt graduated from the University of Manitoba Dental Hygiene Program in 1995. In 2005, she completed her Masters in Business Administration specializing in Health Services Management from the University of Saskatchewan. She was employed as the Registrar of the College of Dental Hygienists of Manitoba from 2007 to 2010 and in that position established the College office and administration for the registration and licensure of dental hygienist in Manitoba as they became self-regulating.
10. Elections
  - Council Members (2 vacancies)
  - Two members let their names stand; Janel Parkinson and Devona Saul. They both assumed positions on council by acclamation. Devona is filing her second three year terms.
  - Barbara Long was presented with a life-time membership.
  - Discipline Committee Members sign-up sheet was circulated for volunteers.
  - Professional Conduct Committee Members sign-up sheet was circulated for volunteers.
  - Continuing Competency Committee Member sign-up sheet was circulated for volunteers.
  - Moved by Betty Noyes and seconded by Bonny Marshall, carried.
11. The meeting was adjourned at 10:50 am and was followed by several professional development programs.

## CDHA Representatives' Report



### HIGHLIGHTS OF the CDHA BOARD MEETING February 2012

It has been my pleasure to serve as a Board Member from Saskatchewan on the CDHA Board for the past 6 years. I have experienced firsthand the hard work and dedication of Dental Hygienists across the country working to advance our wonderful profession. Christine Gordon will become the new representative in September 2012 and I know she will provide vision to the Board. As a Director/Board Member it is important to remember that each province does not discuss issues of that particular province but that they are visionaries for the profession of Hygiene for Canada.

A few highlights of the recent Board Meeting include:

- Code of Ethics Steering Committee revisions were reported
- Reports from EAC and RAC were circulated and discussed
- Government Advocacy brief submitted to the House of Commons where 2 recommendations were presented
- Firstly to Increase the investment in oral health promotion by expanding provider status to dental hygienists, and COHI and NIHB and secondly to continue leadership to enhance federal, provincial and territorial cooperation for a strong equitable pan Canadian Public Health System.
- Supporting Seniors' Oral Health- National Pensioners and Senior Citizens Federation
- Competencies for the Oral Health/DH Bachelors Degree
- Participated in the Canadian Institutes of Health Research
- Meeting with the Canadian Dental Association to discuss priorities and areas of overlapping interest
- Further development in issues on Fluoride, Dental Hygiene Practice and CDHAnet
- Marketing and communications: interviewing dental hygienists, from across the country
- Social Media has launched 5000 Face book Fans for the Oral Health Month challenge
- Ownership Linkage: continue to move the AGM to various provinces as well as provide a revised Owners Guide, Newsletters, New magazine and ongoing development on the website are continuing ways to develop Member Communication
- The Journal continues to be a source for members to turn to for research publications
- Website visits have increased enormously and continue to experience traffic
- CDHA has developed many partners over the years such a Data First, Hu-Friedy, Sun life, Dentsply, Colgate, Sunstar and many more.
- CDHA has more than 15,000 members and is working on their behalf.

These are only brief descriptions of a 7 page report that could not be published due to space, please feel free to visit the CDHA website for further explanation or contact myself or SDHA

ALL MEMBERS OF SDHA ARE MEMBERS OF CDHA AND THIS IS A WONDERFUL ADVANTAGE FOR US TO HAVE A NATIONAL ORGANIZATION PROVIDING THE SUPPORT AND VOICE WE ALL SHARE!

Respectfully submitted,

Maureen Bowerman CDHA Representative

NATIONAL DENTAL HYGIENE  
CERTIFICATION BOARD



LE BUREAU NATIONAL DE LA  
CERTIFICATION EN HYGIÈNE DENTAIRE

March 2012

**Governors of the National Dental Hygiene Certification Board (NDHCB):**

Kellie Hildebrandt	President - Saskatchewan Dental Hygienists Association (SDHA)
Cindy Holden	Vice-President - Newfoundland and Labrador Dental Board (NLDB)
Cindy McLean	Public Member
Heather Biggar	College of Dental Hygienists of British Columbia (CDHBC)
Stephanie Gordon	College of Dental Hygienists of Manitoba (CDHM)
Patricia Grant	College of Dental Hygienists of Nova Scotia (CDHNS)
Alison MacDougall	Dental Council of Prince Edward Island (DCPEI)
Patricia Noble	Commission on Dental Accreditation of Canada (CDAC)
Diane Thériault	New Brunswick College of Dental Hygienists (NBCDH)
Brenda Walker	College of Registered Dental Hygienists of Alberta (CRDHA)
Evelyn Waters	College of Dental Hygienists of Ontario (CDHO)
Carol Yakiwchuk	Canadian Dental Hygienists Association (CDHA)

**Staff:**

Doris Lavoie	Executive Director
Donna Awrey	Administrative Assistant
Donna Chapman	Office Support
Sylvie Martel	Dental Hygiene Advisor

**1. NDHCB Annual General and Board of Governors Meetings**

The 2011 NDHCB Annual General Meeting (AGM) was held on June 26, 2011. Two in-person Board meetings were held: June 26, 2011 in Calgary, AB and September 23-24, 2011 in Ottawa, ON. The Board also had two teleconferences on April 14, 2011 and on December 13, 2011. The Board composition also went through some changes as some Governors finished their mandate and were replaced. Kellie Hildebrandt and Cindy Holden were also respectively acclaimed as President and Vice-President of the NDHCB starting January 1<sup>st</sup>, 2012.

Our Ends for 2012 read:

***The National Dental Hygiene Certification Board exists so that Canadian Regulators, acting in the public interest, have reliable and valid testing mechanisms for assessing current dental hygiene competencies.***

*This is further defined, in order of priority as:*

1. *Canadian Regulators trust our testing mechanisms for assessing entry level competencies.*
  - 1.1. *They will recognize that examinations measure current dental hygiene knowledge, judgement and skills.*
2. *Examination candidates/applicants are able to participate in the examination process within a reasonable amount of time and at a reasonable cost.*
  - 2.1. *They will be provided with clear, defensible criteria for eligibility to 'sit' the exam.*
  - 2.2. *They will have adequate exam parameters.*
  - 2.3. *They will receive an exam that is free of bias.*
  - 2.4. *They will have feedback that identifies areas for improvement.*
3. *Educators, accreditors of dental hygiene educational programs, dental hygiene professionals and dental hygiene professional organizations will recognize and champion the quality, validity and reliability of national dental hygiene certification.*

## National Dental Hygiene Certification Board Report (continued...)

### 2. National Dental Hygiene Certification Examination Development

#### 2.1 Item Writing and Group Reviews

Our item bank has been expanded to facilitate the transition of our exam from a paper and pencil format to electronic delivery for everyone. To this end, we held multiple Item Writing training/group review sessions over the past couple of years. We currently have a pool of about 50 Dental hygiene educators from across the country (with about half who are still active), trained to write new items. All are using secure Web-based software that allows remote online item writing from their home or office so that these Subject Matter Experts can write new items year-round. So far over 1,500 new items have been submitted/reviewed using this software to bring our item bank to around 2,100 active items.

We recently started developing more sophisticated items using radiographs now that they are delivered electronically. Our objective is to develop more sophisticated items using pictures/ photographs, pictograms, drag and drop multiple choice items, hot spots, decision-based scenarios, etc., over the next few years.

#### 2.2 Online Item Appraisal

Every new exam item written has to go through a series of steps before it gets approved to appear on an exam form. One of these important steps is the regional appraisal by teams of independent SMEs from across Canada also using a secure online item appraisal tool.

#### 2.3 NDHCE Examination Committee

Subject Matter Experts, staff and a representative from Performance Assessment Group, our psychometrics consultants, met on numerous occasions to oversee all test preparation and evaluation activities related to the examination development, including the revision of the NDHCB Blueprint for the exam, based on the latest National Dental Hygiene Competencies.

#### 2.4 2011 Blueprint

The new 2011 Blueprint has been published on the NDHCB Website. It reflects the new entry-to-practice National dental hygiene competencies. Blueprint 2011 will be reflected on the new NDHCB exams starting with the September 2012 NDHCE.

#### 2.5 Working Group on the Validation of the French Translation of the Exam

The Working Group on the Validation of the French Translation of the Exam, comprised of experienced bilingual Dental Hygienists, met to review and validate the translation of all exam content.

#### 2.6 Online Preparation Test

The NDHCB is offering two distinct versions of its online prep test. To date, over 4,000 individuals have taken at least one of these two 75 item bilingual online tests in preparation for their NDHCE. The prep tests are currently being managed by Yardstick; an Edmonton based company - they also administer the NDHCE for us. The Prep Tests are available through our website and provide candidates with detailed feedback about their performance by offering extensive rationales for the various answer options with direct reference to textbook sources and NDHCB Blueprint competencies.

#### 2.7 Computer Based Testing (CBT)

Since January 2011, the NDHCE has been offered in electronic form only, through Yardstick-certified computerized testing centres for all candidates. Exams items are delivered in the form of LOFTs (Linear On the Fly Testing) and candidates receive 180 scored items selected randomly from a pool of 245 preselected ones, as well as 20 non-scored items "seeded" as experimentals for statistical purposes. The NDHCE is 4 hours long (2 sessions of 2 hours with a 15 minute break in between) and is offered electronically three times per year over 1-3 day "windows" in January, May and September of each year. All computerized testing centres are located within a one hour drive (100 km) of every accredited Canadian DH school that is fielding candidates in a specific exam. Plans are currently in place to introduce Adaptive Testing within the next few years and possibly offer year round testing shortly after that time.

## National Dental Hygiene Certification Board Report (continued from page 19)

### 2.8 Online Applications

Almost 95% of NDHCE candidates now access an interactive online application form to register for the exam that includes online payment by credit card, uploaded digital pictures of themselves for ID purposes and overall better accuracy of the information collected since they type it in themselves and it is transferred directly to our database. Following the application deadline, Canadian dental hygiene program directors receive access codes and are asked to verify the identity and eligibility of their students/new graduates online. This eliminates the need for manual signatures on behalf of students within 4 months of program completion and transcripts and diplomas for graduates of accredited schools who are applying for the exam.

### 2.9 Quality Assurance (QA) Test

The NDHCB is currently putting the final touch to the development of a Quality Assurance assessment tool on behalf of the College of Dental Hygienists of British Columbia (CDHBC). This 75 item QA assessment tool (delivered as a LOFT from a pool of pre-selected 110 items) will be administered every year through the internet (non-proctored) to 20% of all RDHs in BC starting in 2013 (so every RDH will be on a 5-year schedule to retake it). The test will also be renewed/replaced every 2 years with new content. So far 165 individuals (all RDHs) have taken the QA Assessment tool as part of the current pilot project. Full implementation in BC is scheduled for January 2013.

Since the NDHCB owns this QA assessment tool, it can also be offered to other regulatory jurisdictions that might have a need for a similar program.

## 3. National Dental Hygiene Certification Examination (NDHCE) Administration

### 3.1 NDHCE Results & Projections

A compilation of the **NDHCE results** over the past few years shows that the total number of candidates per year has significantly decreased over the past year:

	2008		2009		2010		2011		2012	
	#	% Pass	#	% Pass	#	% Pass	#	% Pass	#	% Pass
<b>January</b>	325	67%	415	67%	340	72%	297	73%	<b>272</b>	<b>74%</b>
<b>May</b>	1,072	90%	1069	92%	1,117	92%	921	90%	-	-
<b>September</b>	489	79%	529	79%	452	74%	365	78%	-	-
<b>Total/Avg</b>	1,886	83%	2,013	83%	1,909	84%	1583	84%	<b>272</b>	<b>74%</b>

With the new registration policies for private programs adopted in 2010 by the Ministry of Training Colleges and Universities (MTCU) in Ontario, most non-accredited programs have either already closed or announced that they will soon be closing. It is estimated that the number of exam candidates should stabilize at around 1,400 per year over the next few years except for 2013 where only about 600-700 are expected to graduate and take the test because of the planned extension to the Ontario DH programs.

11 non-accredited Canadian programs (10 from Ontario – 1 from BC) had candidates in at least one of the 2011 examination administrations. The table below shows how the candidates from non-accredited Canadian programs, non-accredited international programs and accredited programs globally fared over the last 2 years.

	2010			2011		
	Total	Pass *	% Success	Total	Pass *	% Success
Canadian non-accredited	448	277	62%	278	167	60%
International non-accredited	8	5	63%	5	3	60%
Total non-accredited	456	282	62%	283	170	60%
Total accredited	1453	1325	91%	1300	1161	89%
Combined Total	1909	1607	84%	1583	1331	84%

## National Dental Hygiene Certification Board Report (continued from page 20)

### 3.2 Evaluation of Graduates from Non-Accredited Dental Hygiene Programs

In 2011, we received eligibility applications from 145 individuals and completed the evaluation for 138 of them, including 4 applicants with foreign DH credentials and 134 graduates of 11 non-accredited Canadian programs for whom we conducted a total of 27 "group" evaluations (as some colleges had 2 or 3 graduating classes in the same year). We also completed the evaluation of 7 individuals with international credentials and 1 from a Canadian non-accredited school who had applied in 2010 but for whom we only received all the necessary documentation in 2011.

Of all the applicants with international credentials we evaluated, 2 were found eligible, 9 were denied, 2 are under review and 6 are still missing documents.

Of all the applicants who graduated from a non-accredited Canadian program and whose evaluation we completed, 132 were found eligible to write the NDHCE, 2 from a school closed by MTCU (Ministry of Training Colleges and Universities) of ON were denied and referred back to them and 1 who actually applied in 2010 was also denied.

### 3.3 NDHCE Testing Accommodations

The NDHCB offers candidates with disabilities information on the testing accommodations that are available. Testing accommodations can include extra time, a separate room, and in some cases, an audio version or a paper version of the exam. This information is directly available on the NDHCB website. In 2011, we received 18 requests for special accommodations and granted all but 2 (the 2 lacked proper substantiation and supporting documentation).

### 3.4 Dates of 2011 and 2012 NDHCE Administrations

January 24, 2011	January 23, 2012 *
May 24, 2011 *	May 22, 2012 *
September 19, 2011 *	September 24, 2012 *

\* Exams are now held over up to 3 days in some locations based on demand and each computerized centre's seating availability.

### 3.5 Exam Security

Caveon Test Security, LLC conducted an extensive data forensics analysis of our May 2011 results on the exam but found no apparent irregular testing patterns. Caveon was also hired to conduct a "web patrol service" to monitor websites, blogs, Facebook and Twitter traffic and determine if our exam content and material had been exposed or discussed on the internet. Fortunately, they did not report anything of notice.

Respectfully submitted,



Doris Lavoie, BSc, MSc, MSW, CAE  
Executive Director

## Auditor's Report (Davies & Drury; Chartered Accountants)



J. H. A. Davies, C.A.\*\*    Jeff Gorman, C.A.\*\*  
 Kirby L. Drury, C.A.\*\*    Spencer Beaulieu, C.A.\*\*

\*operating as a joint venture  
 \*\*professional corporation

### AUDITORS' REPORT

To the Members of  
 Saskatchewan Dental Hygienists Association:

We have audited the accompanying financial statements of Saskatchewan Dental Hygienists Association, which comprise the statement of financial position as at June 30, 2011, and the statements of operations, changes in net assets and of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Managements' Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Basis for Qualified Opinion

In common with other not-for-profit organizations, Saskatchewan Dental Hygienists Association derives revenue from memberships and fees, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of revenue was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments might be necessary to revenue, current assets and net assets.

#### Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Association as at June 30, 2011, the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

A handwritten signature in cursive script that reads 'Davies &amp; Drury'.

Chartered Accountants

October 17, 2011

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 Tel: 306.933.2970 Fax: 306.933.2981  
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## Auditor's Report (Davies & Drury; Chartered Accountants)


### SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

#### STATEMENT OF FINANCIAL POSITION AS AT JUNE 30, 2011

	<u>2011</u>	<u>2010</u>
<b><u>ASSETS</u></b>		
CURRENT ASSETS:		
Cash	\$ 86,201	\$ 21,216
Term deposits and GIC's (cost)	294,167	317,057
Accrued interest receivable	361	1,415
Prepaid expense	-	999
	<u>380,729</u>	<u>340,687</u>
PROPERTY AND EQUIPMENT (Note 2)	12,199	2,135
	<u>\$ 392,928</u>	<u>\$ 342,822</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
CURRENT LIABILITIES:		
Deferred licensing revenue	\$ 96,527	\$ 63,736
Accounts payable and accrued liabilities	7,078	-
	<u>103,605</u>	<u>63,736</u>
NET ASSETS:		
Invested in property and equipment	12,199	2,135
Internally restricted - legal contingency fund (Note 4)	50,000	50,000
Internally restricted - emergency reserve fund (Note 5)	80,000	80,000
Unrestricted net assets	147,124	146,951
	<u>289,323</u>	<u>279,086</u>
	<u>\$ 392,928</u>	<u>\$ 342,822</u>

Approved on behalf of the Board:

  
 \_\_\_\_\_ Member

  
 \_\_\_\_\_ Member

The accompanying notes are an integral part of the financial statements.



## Auditor's Report (Davies & Drury; Chartered Accountants)

### SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

#### STATEMENT OF OPERATIONS

FOR THE YEAR ENDED JUNE 30, 2011

	<u>2011</u>	<u>2010</u>
<b>REVENUE:</b>		
License and registration fees	\$ 246,660	\$ 199,764
Continuing education	4,335	12,808
Interest	4,850	4,571
Miscellaneous	605	458
	<u>256,450</u>	<u>217,601</u>
 <b>EXPENDITURES:</b>		
<b>FEES AND EDUCATION:</b>		
CDAC fees	6,473	5,445
CDHA fees	78,914	70,939
Continuing education	8,563	7,569
<b>PROGRAMS AND COMMITTEES:</b>		
Awards	-	1,751
Public relations	5,703	1,589
<b>LEGAL AND PUBLISHING:</b>		
Annual reports	4,276	2,215
Legal and consulting fees	2,942	2,000
<b>ADMINISTRATION:</b>		
Amortization	1,780	621
Audit fees	2,062	1,953
Bank charges	345	153
Insurance	1,115	999
Meetings	11,115	8,645
Office	14,402	7,935
Registrar	88,407	84,932
Rent	18,223	-
Telephone	1,893	1,519
	<u>246,213</u>	<u>198,265</u>
 <b>EXCESS OF REVENUE OVER EXPENDITURES</b>	 <u>\$ 10,237</u>	 <u>\$ 19,336</u>

The accompanying notes are an integral part of the financial statements.

## Auditor's Report (Davies & Drury; Chartered Accountants)

### SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

#### STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2011

	Investment in Property and Equipment	Internally Restricted	Unrestricted	2011 Total	2010 Total
Balance at beginning of the year	\$ 2,135	\$ 130,000	\$ 146,951	\$ 279,086	\$ 259,750
Excess of revenue over expenditures	<u>10,064</u>	<u>-</u>	<u>173</u>	<u>10,237</u>	<u>19,336</u>
Balance at end of the year	<u>\$ 12,199</u>	<u>\$ 130,000</u>	<u>\$ 147,124</u>	<u>\$ 289,323</u>	<u>\$ 279,086</u>

### SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

#### STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2011

	2011	2010
<b>CASH FLOWS FROM (TO) OPERATING ACTIVITIES:</b>		
Cash received from members	\$ 284,390	\$ 218,360
Cash paid to members and suppliers	(236,355)	(197,644)
Interest income	5,904	3,842
	<u>53,939</u>	<u>24,558</u>
<b>CASH FLOWS FROM (TO) INVESTING ACTIVITIES:</b>		
Purchase of property and equipment	(11,844)	-
Redemption (acquisition) of term deposits and GIC's	22,890	(15,726)
	<u>11,046</u>	<u>(15,726)</u>
INCREASE IN CASH DURING THE YEAR	64,985	8,832
CASH AT BEGINNING OF THE YEAR	<u>21,216</u>	<u>12,384</u>
CASH AT END OF THE YEAR	<u>\$ 86,201</u>	<u>\$ 21,216</u>

## Auditor's Report (Davies & Drury; Chartered Accountants)

### SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

#### NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2011

#### 1. SIGNIFICANT ACCOUNTING POLICIES:

The Saskatchewan Dental Hygienists Association is incorporated under *The Dental Disciplines Act*, and is accordingly exempt from income taxes. These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and reflect the following policies:

##### Financial Instruments

Financial assets are classified as loans and receivables, held-to-maturity, held-for-trading or available-for-sale. Loans and receivables include all loans and receivables except debt securities and are accounted for at amortized cost. Held-to-maturity classification is restricted to fixed maturity instruments that the Association intends and is able to hold to maturity and are accounted for at amortized cost. Held-for-trading instruments include all derivative financial instruments not included in a hedging relationship and any designated instruments and are recorded at fair value with realized and unrealized gains and losses reported net income. The remaining financial assets are classified as available-for-sale. These are recorded at fair value with unrealized gains and losses reported directly to net assets; and,

Financial liabilities are classified as either held-for-trading or other. Held-for-trading instruments are recorded at fair value with realized and unrealized gains and losses reported in net income. Other instruments are accounted for at amortized cost with gains and losses reported in net income in the period that the liability is derecognized.

The Association's financial instruments are classified into the following:

Cash accounts are classified as held-for-trading.

Term-deposits and guaranteed investments certificates are classified as held-to-maturity.

Accounts receivable and accrued interest receivable are classified as loans and other receivables.

Accounts payable are classified as other liabilities.

##### Property and equipment

Property and equipment are recorded at cost less accumulated amortization. Amortization is provided on the diminishing balance basis over the estimated useful life of the assets at the following annual rates:

Office equipment	20%
Computer	45%

In the year of acquisition, amortization is provided for using one-half the annual rate.

##### Revenue recognition

The Saskatchewan Dental Hygienists Association follows the deferral method of accounting for licensing revenue received from its members. Licensing revenue is recognized in the period that the related member services are expensed.

## Auditor's Report (Davies & Drury; Chartered Accountants)

### Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Assumptions underlying deferred cost valuations are limited by the availability of reliable comparable data and the uncertainty concerning future events.

By nature, asset valuations are subjective and do not necessarily result in precise determinations. Should underlying assumptions change, the estimated net recoverable amount could change by a material amount.

### 2. PROPERTY AND EQUIPMENT:

	Cost	Accumulated Amortization	Net Book Value	
			2011	2010
Office equipment	\$ 17,327	\$ 6,016	\$ 11,311	\$ 1,980
Computer	2,746	1,858	888	155
	<u>\$ 20,073</u>	<u>\$ 7,874</u>	<u>\$ 12,199</u>	<u>\$ 2,135</u>

### 3. CONTRIBUTED SURPLUS:

Volunteers contribute an undefined number of hours to assist the Association in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

### 4. LEGAL CONTINGENCY FUND:

In 2002, the Council of the Saskatchewan Dental Hygienists Association established a \$50,000 legal contingency fund. This is reflected in the financial statements as internally restricted.

### 5. EMERGENCY RESERVE FUND:

In 2006, the Council of the Saskatchewan Dental Hygienists Association established an \$80,000 emergency reserve fund. This is reflected in the financial statements as internally restricted.

### 6. FINANCIAL INSTRUMENTS:

The Association as part of its operations carries a number of financial instruments. It is Council's opinion that the Association is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

### Fair value

The carrying value of the Association's cash and term deposits and guaranteed investment certificates, accounts receivable, accrued interest receivable and accounts payable approximates their fair value due to their short-term nature.



### Saskatchewan Dental Hygienists Association

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