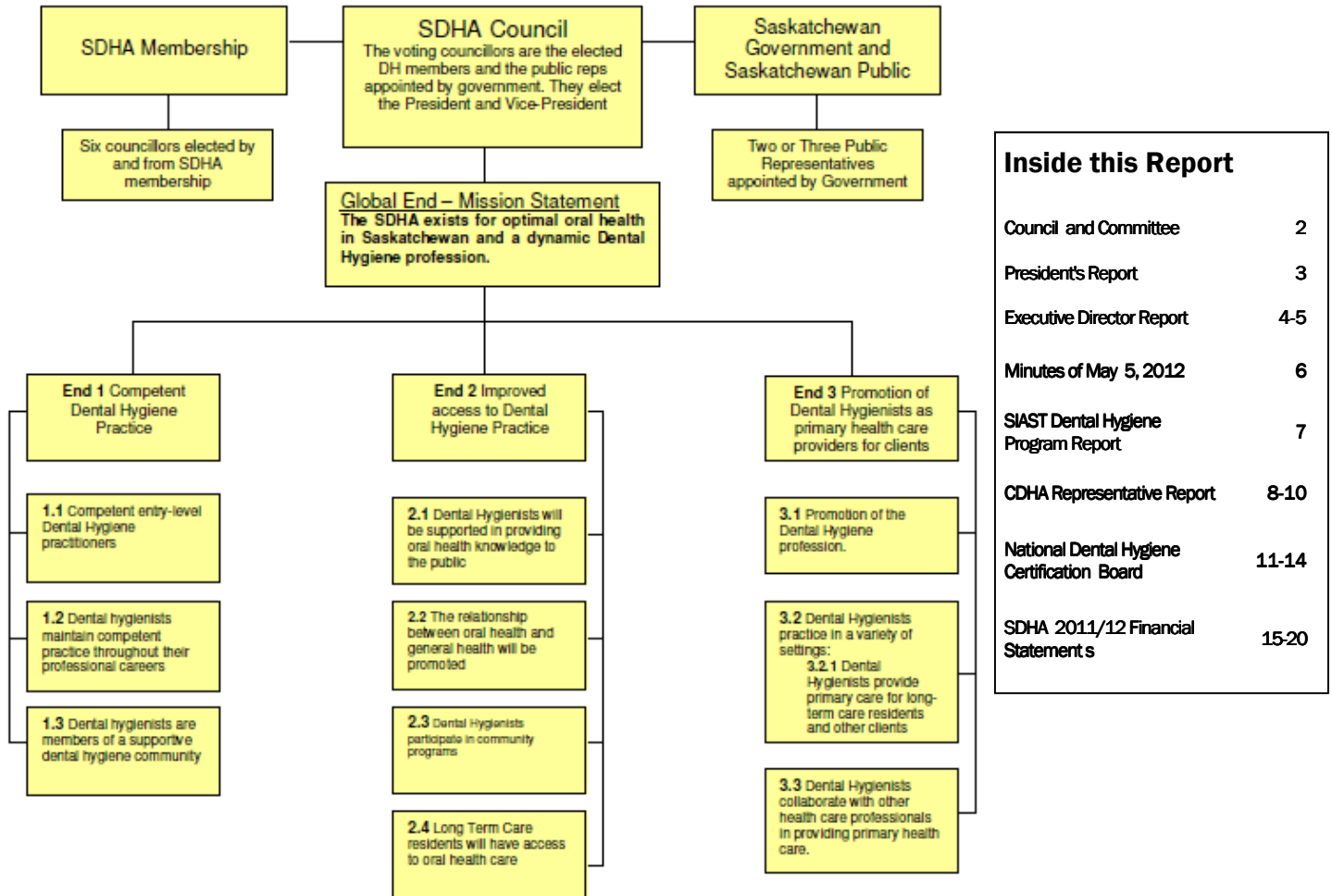




Saskatchewan Dental Hygienists' Association

2012-2013 Annual Report

Organizational Structure and Ends – January 2012



Inside this Report	
Council and Committee	2
President's Report	3
Executive Director Report	4-5
Minutes of May 5, 2012	6
SIAST Dental Hygiene Program Report	7
CDHA Representative Report	8-10
National Dental Hygiene Certification Board	11-14
SDHA 2011/12 Financial Statements	15-20

SDHA: Summary of Current Members as of March-20-13

Licence Type	Gender	AGE GROUPS									
		20 to 24	25 to 29	30 to 34	35 to 39	40 to 44	45 to 49	50 to 54	55 to 59	60 to 65	All Ages
FULL LICENSE	Female	38	87	77	88	33	57	51	57	8	497
FULL LICENSE	Male		1	2	2	3	1	1			10
Conditional License	Female	4	2	2				1			9
Non-Practicing License	Female		4	11	2	3	3	3	6	2	34
Non-Practicing License	Male							1			1

Saskatchewan Dental Hygienists Association
114-3502 Taylor Street East
Saskatoon, SK.S7K 8B7

Phone: (306) 931-7342
Fax: (306) 931-7334
E-mail: sdha@sasktel.net
www.sdha.ca

SDHA Council and Committee Membership 2011–2012

<u>President:</u> Christine Gordon	Saskatoon, SK	2nd term: Elected May, 2010 - 2013
<u>Vice President:</u> Leanne Huvenaars	Tisdale, SK	1st term: Elected May, 2012 - 2015
<u>Councillors:</u> Devona Saul	Saskatoon, SK	2nd term: Elected May, 2011 - 2014
Stephanie Canfield	Saskatoon, SK	2nd term: Elected May, 2012 - 2015
Janel Parkinson	Nipawin, SK	1st term: Elected May, 2011 - 2014
Gerrard Weinberger	Regina, SK	2nd term: Elected May, 2010 - 2013
<u>Public Representatives:</u> Dr. Elizabeth Domm	Regina, SK	1st term: Appointed May 2012—2015
Beverly Peel	Prince Albert, SK	1st term: Appointed May 2012—2015
Sheila Torrance	Saskatoon, SK	1st term: Appointed May 2012—2015
<u>Executive Director:</u> Kellie Hildebrandt	Saskatoon, Sask	

Appointed Representatives

<u>CDHA Delegate</u>	Christine Gordon	Saskatoon, SK
<u>NDHCB Board Representative</u>	Kellie Hildebrandt	Saskatoon, SK

SIAST Dental Hygiene Program Advisory Committee Representative

Christine Gordon	Saskatoon, SK
Kellie Hildebrandt	Saskatoon, SK

Discipline Committee

Amanda Friesen	Saskatoon, SK
Tracy Thompson-Oliver	Saskatoon, SK
Lynette Snelling	Regina, SK
Deidra Doll	Regina, SK
Leslie Marlin	Regina, SK
Irene Buzash	Pilot Butte, SK
Cheryl Laidlaw	Regina, SK

Continuing Competency Committee

Elizabeth Noyes	Grandora, SK
Irene Buzash	Regina, SK
Bonny Marshall	Regina, SK
Tracy Thompson-Oliver	Saskatoon, SK
Lana Dahl-Backman	Saskatoon, SK
Tanya Springinatic	Regina, SK

Professional Conduct Committee

Irene Buzash	Pilot Butte, SK
Bonny Marshall	Regina, SK
Charlene Hamill	Regina, SK
Karen Ollivier	Tisdale, SK

SDHA Council 2012-13



Chris Gordon,
President, CDHA Rep



Devona Saul,
Vice-President



Leanne Huvenaars



Stephanie Canfield



Janel Parkinson



**Gerrard
Weinberger**



Dr. Liz Domm
Public Rep



Bev Peel
Public Rep



Sheila Torrance
Public Rep



Diane Moore
SIAST Rep

Council President's Annual Report



2012-13 has brought about many changes for the SDHA Council. I would first like to take the opportunity to welcome our new Council members and our government appointed public representatives. To all our Council members, past and present, I want to thank you for your time and commitment to giving back to our profession.

The public reps play a crucial role in that they are there to represent and protect the public, which is part of the SDHA mandate. I would also like to welcome our new Governance Coach, Susan Rogers. We have spent a lot of time together at our last two meetings training our Council on Policy Governance. With this training and use of Policy Governance, we continue to grow and shape the structure of our Association. The council continuously looks at the "big picture" in the form of our Ends or goals to provide strategic direction to Kellie Hildebrandt, our Registrar-Executive Director.

Many of you may not know what Policy Governance is and sometimes I don't know what it is either. After many years on this Council and other boards using this model, I am continuously learning. In my simple terms it is an operating system for boards/councils that helps us to distinguish between the job of the council and the job of the Executive Director/Registrar (Kellie).

The Policy Governance principles also help our Council's ability to be accountable for everything that happens in our organization. This creates an alignment between what the moral or legal owners of the organization want, and what the organization actually achieves. At every Council meeting, with the guidance of our Governance Coach, we review, revise and develop policies to help keep us on track.

Policy Governance also helps us to develop policies for our many SDHA committees. These committees are made up of our volunteer members and they help us to get the work done. Our ED/Registrar and the Board are not able to do all the work and count on our volunteers to help. We truly appreciate your time and commitment in giving back and moving our organization forward.

This past year as President, I have been privileged to represent SDHA at the Annual Conference in Saskatoon, at Oral Health Profession Meetings, Oral Health Coalition, Program Advisory Committee and meetings with Government. We continue to work with the Saskatchewan Dental Assistants

Association (SDAA), Saskatchewan Dental Therapists Association (SDTA) and the College of Dental Surgeons of SK (CDSS) on many oral health concerns within our province. I have also been appointed by our Council to be the Saskatchewan representative to sit on the CDHA Board. The connections that we have established across Canada are very important and valuable for our organization. This allows us to network with others to ensure that Saskatchewan standards are equal to other provinces. We are able to collaborate and communicate with other provinces to work on issues that are not only in Saskatchewan but also across our country.

Technology continues to move our organization forward. Kellie not only initiated online renewals and Continuing Competency Transcripts being available through the member login, but we now hold our Council meetings paperless! This was a big step for us as sometimes change is difficult. There is still a lot of prep work for Kellie, sending all the documents out electronically, but we are saving many trees and the cost of postage. She continues to develop not only the Members website, but also the Council Members website.

In conclusion, I want to inform you that our organization continues to evolve and is strong. With our newly elected, committed, hardworking Council members and public reps working well with Kellie and our Governance coach, you are going to see many great things happening in the future.

Respectfully submitted,

Chris Gordon

Membership Summary		
Effective January 15, 2013		
Licence Type	Members	Gender
FULL LICENSE	493	Female
FULL LICENSE	10	Male
Conditional License	11	Female
Non-Practicing License	35	Female
Non-Practicing License	1	Male
Total	550	

Executive Director's Annual Report



Council Update

The Policy Governance Model of administration and management continues to shape the structure of our Association. Susan Rogers was acquired in 2012 as our leadership/Policy Governance coach. I assumed the position of Registrar-Executive Director, as of June 1, 2011. With it coming upon two years with the SDHA, I can say it has been an absolute pleasure serving in this role.

SDHA held one Member's Meeting alongside the Oral Health Professions Conference in September 2012, and one Annual General Meeting on May 5, 2012. Overall, since September 2011 continuing competency seminars have been increased in both Regina and Saskatoon to meet the needs of members. Two Council meetings were held in this fiscal year thus far; October 13 & 14, 2012, and January 26 & 27, 2013. One more is scheduled for May 25 & 26, 2013. We have transitioned to 2 day meetings to best utilize our time with many out-of-town councilors and our governance coach.

Public representatives play a crucial role in our Council's mandate of protecting the public. They are a welcome addition to Council and have made significant contributions to discussions and evaluative processes utilized during Council meetings. We were appointed three (3) new public representatives in 2012, each with tremendous value and diverse backgrounds/experience; Dr. Liz Domm, Beverly Peel and Sheila Torrance.

Council continues to review the SDHA Ends, policies and in 2013, will be taking a hard look at the SDHA By-laws.

Meetings and Activities

The following is a summary of the Registrar-Executive Directors activities in this fiscal year.

- Represented the SDHA on the National Dental Hygiene Certification Board (NDHCB) and attended the NDHCB meeting in Ottawa in September 2012. Serves as President of this National Board of Governors.
- Represented the SDHA at the Federation of Dental Hygiene Regulatory Authorities (FDHRA) meeting in Ottawa in September 2012, and hold the position of Treasurer for this group.
- Represented the SDHA at the provincial Network of Interdisciplinary Organizations (NIRO) meetings held in fall and spring annually.
- Represented the SDHA on the Dental Hygiene Program Advisory Committee to SIAST (PAC). Annual meetings are held in November.
- The SDHA has hosted meetings of Saskatchewan Health and the other Oral Health Professions group to discuss legislative issues and the development of a

collaborative model for care in underserved populations, such as long-term care facilities.

- Serve on the SK Oral Health Coalition Leadership Team with meetings occurring bi-annually.

It is my priority to foster good relations with the other health professions in Saskatchewan. The Saskatchewan Oral Health Professions Conference/CDA Conference was held in Saskatoon on September 13 to 15, 2012, and was an excellent venue for our professional associations to collaborate on a scientific and social level. The 2013 session will be held September 19–21, 2013 in Regina.

Competency Assurance and Disciplinary Processes

- No formal complaints were received.
- Twenty-nine (29) members did not renew their licences as of January 15, 2013.
- Twenty-five (25) conditional licences were issued in 2012. There are an increased number of dental hygienists being educated in Ontario and relocating or returning to Saskatchewan to practice. Ontario does not have local anesthesia (LA) in their scope of practice or included in their dental hygiene programs. These new registrants licence as a conditional member and are given two years to obtain their LA credential.
- A total of thirteen (13) Letters of Good Standing were provided for members in 2012.
- In 2012, 50 new dental hygienists registered and licensed in Saskatchewan of which 28 were recent graduates. Of the recent graduates, 23 were from the 2012 graduating class of 26 hygienists at SIAST dental hygiene program.
- No candidate accessed the Dental Hygiene Re-entry Course operated by SIAST.
- SDHA maintains a pool of members to participate on the Professional Conduct and Discipline Committees if the Committees are required to conduct an investigation of a complaint. Members are requested to volunteer for membership on the Professional Conduct and Discipline Committees at the Annual General Meeting.

Continuing Competency (CC) Programs

It is a Saskatchewan dental hygienist's professional responsibility to determine their specific continuing competency needs and to pursue activities that enable them to maintain competency in their dental hygiene practice. SDHA members are currently required to achieve, for each three-year reporting period, a total of at least 50 Continuing Competency (CC) credits with a minimum of 30 credits from the specific Category A (Dental Hygiene Practice). The CC request forms for credit are recorded in the SDHA database and all members receive annual CC Transcripts in July. Transcripts are not available online through the SDHA website.

Some revisions to the CCP Guidelines were made this year, with the major one being the addition of mandatory CPR certification in each 3-year reporting period.

There were two (2) members that did not meet the continuing competency requirements for the reporting period January 1, 2010 to December 31, 2012. However, these individuals chose not to seek license renewal in January 2013.

The SDHA Continuing Competency (CC) Committee has directed the evolution of the Personal Learning Tool (PL Tool). Each Saskatchewan dental hygienist maintains evidence of their professional development. The PL Tool assists the SDHA members in their self-determination of learning during continuing education opportunities and to aid application of the knowledge gained to Practice Standards of the profession. The Practice Standards are used by dental hygienists to assess dental hygiene practices and to identify learning goals that will direct continuing quality improvement activities.

The Continuing Competency Committee randomly audits 10% of dental hygienists' Personal Learning Tool Forms on an annual basis. The audit process was developed and carried out on a random selection of seventeen (16) members who were at the end of their three-year reporting period. Those selected had three months notice to submit their completed PL Tool forms. Members of the Continuing Competency Committee performed a peer-review of the forms to ensure all the required evidence of continuing professional development had been included and all successfully completed the audit. Feedback was provided to each member audited.

The Annual General Meeting (AGM) was held on May 5, 2012 in Regina with a Professional Development program that included a presentation on the Bachelor of Health Studies degree at the U of R, and a Local Anaesthetic Refresher Program. Stephanie Canfield was re-elected to Council for a second term, and Leanne Huvenaars was newly elected to fill the two vacant positions. Diane Moore attended the SDHA Council meetings as the SIAST Dental Hygiene representative as a non-voting member and will continue to do so next year.

The 2013 AGM will be held on May 4, 2013 in Saskatoon with Professional Development programs including presentations by the Saskatchewan Health Information Resource Partnership (SHIRP), the SK Privacy Commissioner and Phillips/Sonicare on Trends and Treatment in Esthetics as a Gateway to Oral Health.

The SDHA Member's Meeting at the 2012 Annual SK Oral Health Professions Conference was well attended. The Canadian Dental Hygienists Association in conjunction with the CDA Conference brought us their AGM.

As previously mentioned, we have increased the amount of Continuing Competency seminars offered to members over the past 2 years. It is our goal to offer 2-3 sessions in each the fall and winter/spring seasons in both major centres; Regina and Saskatoon. The SDHA has been developing a partnership for continuing competency programs of mutual interest with the College of Dental Surgeons of SK (CDSS), the SK Dental Therapists Asso-

ciation (SDTA) and the SK Dental Assistants Association (SDAA). We are looking forward to continued collaboration. In the 2012 year, the following was offered:

- February 25, 2012, Professor Salme Lavigne came to Saskatoon to discuss Periodontitis, Inflammation and Overall Health; current research and trends in the oral-systemic link.
- SDAA and SDHA co-sponsored sessions on Senior Populations: Dentistry and Beyond in March 2012. Sessions were offered in Regina and Saskatoon and were presented by Dr. Raj Bhargava and Christine Gordon. An Alzheimer's presentation was also offered by Bobbi Krushkowski.
- April 28, 2012, SDHA offered a hands-on Sharpening Refresher in Saskatoon offered by SIAST instructors, Charlene Hamill and Donna King.
- September 2012 - SK Oral Health Professions Conference/CDA National Conference, Saskatoon, SK.
- October 13, 2012, co-sponsored a session at SIAST in conjunction with Dentsply. Lisa Shoemaker presented "Hands on with Cavitron® Ultrasonic Systems".
- Local Anaesthetic Module conducted by Dr. Brenda Scarfe at SIAST, Regina on October 6 & 7, 2012.
- SDAA and the SDHA co-sponsored an event on November 3, 2012 in Regina that included presentations on Aboriginal Awareness and Tobacco Cessation.
- November 17, 2012, SDHA offered a session on Continuing Competency: A Continuing Evolution provided by Dr. J. Asadoorian. New SDHA CCP Guidelines were described at this time.

Overview of Major Issues and Activities of the Association

Collaboration continues to strengthen our Association; with the CDHA, sister dental hygiene regulatory bodies across Canada and with other health professions within SK.

One of our major priorities is the development of a Memorandum of Understanding with the other Oral Health Professions. With the help of Saskatchewan Health, we are discussing and coming to a mutual understanding on some of the contentious issues within the Dental Disciplines Act that currently create some confusion and/or challenges for members of each organization. This work is still underway.

We are also working very closely with Public Health, the other Oral Health Professions and the University of Saskatchewan, Faculty of Dentistry to develop a model for long-term care, with the end goal being to provide oral care services to those individuals residing in these homes. Addressing the oral health needs in this, and other underserved populations is a major focus of the association.

The SDHA website was upgraded in 2012/2013 to include a members only section and allow for online renewal. The website can be found at: www.SDHA.ca.

Respectfully Submitted,

Kellie Hildebrandt



2012 Annual General Meeting Minutes

SASKATCHEWAN DENTAL HYGIENISTS' ASSOCIATION Annual General Meeting SIAST, Wascana Campus, Regina SK Minutes - May 5, 2012

1. The meeting was called to order at 10:09 am.
2. Kathy Bradford was appointed parliamentarian.
3. The agenda was adopted as circulated. Moved by Cheryl Fryatt; seconded by Bonny Marshall; carried.
4. The minutes of the AGM May 7, 2011 were adopted as circulated. Moved by Gladys Junop; seconded by Charlene Hamill; carried.
5. **Council Report – Chris Gordon, President**
Chris summarized her report and work as President over the past year, emphasizing the conferences and programs she has been involved with. She recognized the Councilors and public reps for their time and efforts on SDHA's behalf. Chris thanked Kellie Hildebrandt for her time and commitment to the SDHA over the past year and commended her on the programs, services and initiatives developed within her time with the SDHA, including the newsletter. There were no questions of Chris's report.
6. **Registrar - Executive Director Report, Kellie Hildebrandt**
Kellie summarized her report and work over the past year, emphasizing the programs, services and initiatives that have been developed and implemented. She communicated how happy she was to be part of the SDHA.

Financial Report: Audited Financial Statements 2011, as presented. There were no questions from the membership. Moved by Betty Noyes; seconded by Gerrard Weinberger; carried.
7. **Official Representative Reports:**
 - CDHA Delegate: Maureen Bowerman; report as circulated. Chris Gordon assuming the CDHA Delegate position as of September 2012.
 - SIAST DH Program Advisory Committee Representative (PAC): Chris Gordon and Kellie Hildebrandt attended the PAC meeting as the SDHA representatives. Chris Gordon served as committee chairperson.
 - National Dental Hygiene Certification Board: Kellie Hildebrandt; report as circulated. Kellie announced that she has been appointed Chair of NDHCB Board of Governors and is looking very forward to the opportunity.

Awards and Recognitions

Public Representatives, Kathy Bradford and Gladys Junop were recognized for their hard work and dedication to the SDHA over the last six years. Shelby Bowerman, whose 3 year commitment with the SDHA was also coming to an end, was acknowledged and thanked her for her time spent with SDHA.

New Business

Kellie circulated sign-up sheets for National Dental Hygienists Week/April is Oral Health Month Committee, 2013. In order to raise awareness of the dental hygiene profession and oral and overall health, it was felt it was important to have a group of members to develop ideas and possible programs that could be implemented province wide.

10. Elections

- Council Members (2 vacancies)
 - Two members let their names stand; Stephanie Canfield and Leanne Huvenaars. They both assumed positions on Council by acclamation. Stephanie is filing her second three-year term.
 - Discipline Committee Members: sign-up sheet was circulated for volunteers.
 - Professional Conduct Committee Members: sign-up sheet was circulated for volunteers.
 - Continuing Competency Committee Members: sign-up sheet was circulated for volunteers.
- Moved by Laurie Taylor; seconded by Crissie Fafard; carried.

The meeting was adjourned at 11:05 am and was followed by several professional development programs.

SIASST Dental Hygiene Program Report

As I write this, faculty and students are completing a year we won't soon forget. Little did we know when we started back so early on Jan 2 that winter would still be here 45 days later. There's the wind tunnel that the clients have to fight through to get to the front doors and the Mary Poppins effect of being blown away while wrestling with a Table Clinic board . . . The icy roads that add an extra level of stress during the commute to school to write an exam or to take a Performance Test . . . The endless flakes of snow that change weekend plans and confine us indoors . . . We're grateful everyday for the opportunity to overcome these challenges and strengthen our characters!

Students

This year, there are 25 students in Year 1 and 24 in Year 2. The Year 1 class is composed of 13 dental assistants, and 8 others who have had previous university education. There are eight dental assistants in the Year 2 class and 11 others who have completed some university education. Similar to other years, almost half the students are from Regina and Saskatoon, and over 50% are between the ages of 21-25. There are three male students.

The students are continuously involved in projects. Several Year 1 students participated in the Run for the Cure, the Yr 2's are gearing up for the NDH Week Competition and the 2nd Annual Free Dental Day. We missed the 'Cheer the Riders on to the Grey Cup Week' but anticipate lots of green-themed events next November when the Grey Cup game is in Regina.

Faculty

The new curriculum has been implemented for the Year 1 class, and is being developed for the Year 2's. The curriculum incorporates the wording of the national competencies and features a higher level of learning outcomes, particularly for the Year 2 courses. Where previously a student would be asked to *Describe three advantages of ultrasonic scalers*, they are now asked to *Compare and contrast ultrasonic and manual scaling* or they are asked to *Integrate the principle of body ergonomics to support clinician's health* rather than *Use basic instrumentation skills*. The curriculum is now delivered over six semesters, rather than four. We have welcomed some new clinical instructors this year. This gives the full time faculty an opportunity to write the new curriculum, and provides us with advice regarding electronic charting and other current dental practice procedures.

Program News

All of the 2012 SIASST graduates were successful in challenging the NDHCB Exam. The exam is written over two days, and is computer-based. This year, students will write it May 21 or 22.

We have purchased additional tablets, so that each student will have one available at his/her dental chair

in the clinic. Electronic imaging has successfully been implemented (those of you who have been part of the transformation of information from paper-based to digital in your private practice offices know exactly what is involved), and electronic charting will be introduced to the Year 1 students next year. So far, the tablets seem to be a good choice for our clinic. iPads are also available so students can take advantage of translation and client education apps.

There has been a change to the Admission Requirements and a mathematics course is now required to apply to the Dental Hygiene program. Applicants are required to have *Grade 12 with a minimum overall average of 70% in English Language Arts A30, English Language Arts B30, Biology 30, one of Chemistry 30 or Physics 30 and one of Foundations of Mathematics 30 or Pre-Calculus 30**. **Previous Saskatchewan mathematics requirement also accepted: one of Math A30, B30, C30 or Calculus 30.*

Students continue to collaborate with other health professionals and agencies to provide preventive and therapeutic dental hygiene care to Food Bank clients, students at Mother Theresa Middle School and residents of William Booth Special Care Home. Students are in the process of completing their major community oral health projects. This year they visited schools in Regina, Prince Albert, Quill Lake, Saskatoon, La Ronge and Swift Current and long term care homes in Moosomin, Regina, Cupar and Prince Albert. The provided information and education to individuals at Baby's Best Start, Riverside Mission in Moose Jaw, Regina Celiac Association, Grace Haven, Rock Solid Refuge in Shaunavon, YMCA Y's Moms, Shirley Schneider Support Center, Cosmopolitan Learning Center, Canwood Town Council regarding community water fluoridation, Regina Adult Campus, and Flying Dust Elementary School. Presentations were made to pet owners, mothers and care givers, demonstrating the importance of a health mouth and its relationship to a healthy body regardless of age or number of paws!

Liaison with Dental Hygiene Practice

We continue to require dental assistants/hygienists to provide tutorial services to the dental assisting and dental hygiene students. If you have some free time on evening and weekends and would like to share your expertise, please call SIASST Learning Services at 306.775.7729.

Students continue to be amazed at the knowledge, skills and abilities exhibited by their mentors when they go on an extern. Without this glimpse of actual practice, their transition from student to practitioner would not be complete. Thank you for your patience and enthusiasm when hosting them in your offices.

Respectfully submitted,

Brenda Udahl

CDHA Representatives' Report - Nov. 1, 2012 to Jan. 31, 2013



MEMBER UPDATE (ABBREVIATED VERSION DUE TO AMOUNT OF CONTENT. SEE WWW.CDHA.CA FOR FULL VERSION)

PROJECTS

SPORTS MOUTHGUARDS

The Position Statement on Sports Mouthguards has been endorsed by the CDHA Board. CDHA has prepared additional documents designed for the public, coaches, parents and our members. On a second front, we are working with our government affairs consultant, Impact Public Affairs, to prepare a public awareness campaign.

CANADIAN MEMORIAL CHIROPRACTIC COLLEGE (CMCC)

CDHA collaborated with CMCC to develop and present a series of three webinars – on the awareness and prevention of neuro-musculoskeletal job related illness for dental hygienists, and are currently offered on-demand. As a follow up to this series, participants were given a bibliography of sources used to create the series. In addition, a *chair-side resource guide* of stretches and warm-up exercises has been developed. As of January 31st it is in the final stages of design and should be promoted in early February.

CDHA prepared a letter of support for CMCC for a grant proposal submitted to Workman's Safety and Insurance Board (WSIB) entitled ***A Biomechanical Evaluation of Occupational Musculoskeletal Injury Mechanisms in Dental Hygienists***. The proposal will study neuromuscular position and stress dynamics during dental hygiene chair side practice. As of January 31st, we have not had any updates on the success of this proposal.

CANADIAN PHARMACY ASSOCIATION (CPA)

The e-CPS has been included in the 2012-2013 membership benefits. The Pharmacists' association recorded a short webinar tour of the e-CPS which has been posted on both our English and French websites.

INDEPENDENT PRACTICE

CNIH-CDHA - TEST DRIVING YOUR INDEPENDENT PRACTICE

This is a pilot project with the Canadian National Institute of Health (CNIH), a private accredited dental hygiene school in Ottawa. The program will be assessed by CDHA and, if successful, we will plan similar collaboration in other provinces.

INDEPENDENT PRACTICE COMMUNITY

Currently there are 703 participants who enjoy sharing information and discussing issues relating to independent practice.

INSURANCE INDUSTRY

CDHA is interested in gathering baseline information on public and private insurance plans. The Canadian Life and Health Insurance Association (CLHIA) have agreed to send out a brief survey on our behalf.

CLAIMS PROCESSING, UIN AND CDHANET UPDATES

Members continue to request Unique Identification Numbers and to enroll in CDHAnet. There are 759 active UIN numbers and 186 enrolled in CDHAnet as of January 31.

EXPRESSSCRIPTS

As of February 4th, Express Scripts Canada will accept e-claims from dental hygienists. This service also includes electronic funds transfer (EFT) so that payment is deposited directly into the member's bank account.

HU-FRIEDY -NEVI

The scholarship program generated a great deal of interest with a total of 37 applications. The award recipients are: Elizabeth Cavin, University of British Columbia (bachelor's award – \$2,000), Salima Thawer, University of Alberta (master's award – \$4,000), and Shannon Waldron, University of British Columbia (master's award – \$4000).

CDHA Educators' Workshop

This event was held on November 16, 2012 in Ottawa, ON. Dental hygiene educators from eight provinces attended this full day event. Awards presented at the workshop included

Award	Recipient
Life Membership Award	Lynda McKeown, RDH, HBA, MA
CDHA Distinguished Service Award	Linda Jamieson, RDH, DipDH, BA
CDHA Excellence in Teaching Award in partnership with Dentsply	Laura MacDonald, DipDH, BScD(DH), MEd
CDHA Oral Health Promotion Award in partnership with Crest Oral-B Dental Hygiene School category	Cambrian College, Sudbury, ON (accepted by faculty member Nancy Rose, Dip.DH,

50TH ANNIVERSARY CONFERENCE: OCTOBER 3-5, 2013, TORONTO, ON—CELEBRATING OUR ROOTS, OUR WINGS

A website promoting the conference will be available the beginning of March, with registration open by the end of March.

2015 NATIONAL CONFERENCE: Victoria, BC , October 22-24. The Fairmont Empress and the Victoria Conference Centre.

REVIEW OF CE OFFERINGS

The Self-Initiation for Dental Hygienists (Ontario) course is currently being reviewed and revised. The revisions will be completed by the end of April. Access to the course is not being affected during the review.

EDUCATORS COMMUNITY

Educators' Community consists of 246 members. The Educators' Community Listserv discussion focused on: curriculum supports (transformational learning), tooth decay in primary teeth; critical research, and masters education.

DIRECT MEMBER CONTACT

Independent Practice continues to account for a large portion of member calls and email. We also noticed a decrease in the calls from frustrated job hunting dental hygienists; it would be nice to think that the market is slowly improving.

ADVOCACY**PROVINCIAL ASSOCIATION CONSULTATION SURVEY**

A survey for Provincial Associations to determine areas where we can work collaboratively on policy/advocacy issues.

NORTHERN ADVOCACY

On November 5, 2012, CDHA placed an [ad in the Hill Times](#) calling for improved access to dental hygiene care, through changes to dental hygiene legislation in the North. The Hill Times is a publication that reaches 11,500 elected officials and bureaucrats.

On December 13, 2012, CDHA held a teleconference with Jude Lewis, the Territorial Dental Coordinator in Nunavut. We discussed potential legislative changes in Nunavut. On January 30, 2013, we held a teleconference with the Nunavut Registrar, Barb Harvey, to discuss potential legislative changes in Nunavut, including opening up their current act or making changes to the regulations.

HOUSE OF COMMONS STANDING COMMITTEE ON HUMAN RESOURCES, SKILLS AND SOCIAL DEVELOPMENT AND PERSONS WITH DISABILITIES (HUMA) AND HOUSE OF COMMONS STANDING COMMITTEE ON FINANCE (FINA)

In CDHA's May 2012 submission to HUMA we recommended financial incentives to encourage dental hygienists to practice in rural and remote areas. In December 2012, HUMA committee reported to the House of Commons bringing forward two similar recommendations: conduct a study of the anticipated cost of introducing new fiscal measures that would help people who find jobs far away from where they live, and conduct a study of financial awards to assist college graduates in their future studies through a scholarship program. Then in December 2012, FINA recommended that the federal government examine the cost and feasibility of forgiving a portion of loans under the Canada Student Loans Program for under-represented health care professionals who practise in underserved rural or remote communities.

COALITION ADVOCACY/PARTNERSHIPS**CANADIAN COALITION FOR PUBLIC HEALTH IN THE 21ST CENTURY (CCPH21)**

December 6, 2012 CCPH21 teleconference where the committee held discussions with two representatives from the Council of the Federation (CoF), Dan Florizone, Deputy Minister of Health/Saskatchewan and Dr. Michael Mayne, Deputy Minister of Health/PEI. The discussion focused on how public health might be incorporated into the CoF's deliberations.

HEALTH ACTION LOBBY (HEAL)

Attended the December 11 meeting of HEAL where the coalition discussed the Council of the Federation Innovation Working Group Process, the draft HEAL statement on the role of the federal government in Health/Health Care and the Continuum of Care and Health Human Resources. We also had the opportunity to have a dialogue with Ms. Libby Davie, Deputy Leader and Health Critic for the NDP and the Honourable Fred Horne, Minister of Health for Alberta.

CANADIAN ASSOCIATION OF PUBLIC HEALTH DENTISTRY (CAPHD), POLICY ADVOCACY COMMITTEE (PAC) CDHA attended a November 13 teleconference.

JOINT STAKEHOLDER'S MEETING – FEDERAL HEALTH PROGRAM FOR REFUGEES

CDHA attended a meeting to Oppose the federal government proposed cuts to the refugee program.

COMMUNITY WATER FLUORIDATION

Windsor Utilities Commission held a special meeting on fluoridation on February 29, 2013. CDHA sent a letter in support of the continuation of community water fluoridation and a copy of our position statement on community water fluoridation and a copy of our fluoride Q&A document. These documents were provided to the Windsor City Councillors. In addition, we let members residing in the Windsor area know about the meeting and encouraged them to attend. We also directed them to our position statement and Q&A. Unfortunately as a result of the special meeting, the decision was made to discontinue fluoridating the water supply.

COMMUNICATION

Advocacy letters were sent to Ontario Minister of Health with recommendations for oral health programs in Ontario.

An article was submitted for OH Canada e-magazine describing the results of the First Nations Oral Health Survey.

POLICY DOCUMENTS

CDHA reviewed 7 national health policy documents that contributed to CDHA's ongoing policy work.

REGULATORY AUTHORITY CHART: A COMPARISON

We collected information from the Registrars to update the Regulatory Authority Chart. Input from three Registrars is outstanding. The chart is located on [our web site](#). It provides comparable Canada wide data.

COCHRANE CANADA (CC)

On November 19, 2012, CDHA attend a CC Partners Forum. The Forum provided an opportunity to strengthen our relationship with CC.

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION (CFDHRE)

On December 21, we published the CFDHRE annual report. We continue to hold a funding drive with a notice in the e-news and a barometer on the CDHA and CFDHRE web site indicating what we have raised \$4,786 to date out of the \$10,000 goal.

MEDIA RELATIONS

Two media interviews arranged this quarter, issued two media releases, also retweeted by four Twitter accounts to an extended audience of 3,700. Collaborated on an article with CNIH about independent practice and the new Test Drive Your Practice program that appeared in Metro Daily News in 7 Canadian cities. CDHA was mentioned in the Journal of Canadian Dental Association recognizing our collaborative partnership. Mouthguard materials from our website were adapted for use in Oral Health Guide for Teachers and Educators published by Halton Regional Health. Provided feature article content to editor of Dr. Bicuspid.com. CDHA members appeared in 19 news articles this quarter.

SOCIAL MEDIA

	Nov. 2012	Dec. 2012	Jan. 2013	YTD*	Lifetime Total
Facebook Fans	+109	+75	+181	1,008	6,056
Twitter Followers	+60	+24	+69	533	1,727

*year as defined by our fiscal year May 1 – April 30

MEMBER COMMUNICATIONS/MARKETING

Fall issue of Oh Canada was released in early December. Winter issue currently in production for March. Survey was issued to members to determine the FOCUS topics for the next four issues. The top choices were: Use of Lasers in Dental Hygiene, All Things Perio, The Challenge of Continuing Competencies & Portfolios and Preparing for the Silver Tsunami - Working with Senior Populations.

CJDH JOURNAL

Applied for PubMed status for CJDH on December 18, 2012.

WEBSITE

Web visits this quarter: 91,246 (+20% over same quarter last year). 42% of visitors continue to be newcomers. Most popular page continues to be Home page but My Courses and Webinars has now replaced the Career section as second most visited area.

PARTNERSHIPS

Obtained sponsorship for 2013 Achievement and Global Health Initiative awards through Sunstar, 2013 Oral Health Promotion and CJDH Research awards through P&G, 2013 Leadership and Excellence in Teaching awards through Dentsply.

MEMBERSHIP SERVICES (NOV 2012 – JAN 2013)

During this time period, membership renewal/joins processed:

	ETP	FM	LIFE	STU	SUPPT
Total	109	2371		455	37

AB and SK numbers not included in these totals.

NATIONAL DENTAL HYGIENE
CERTIFICATION BOARD



LE BUREAU NATIONAL DE LA
CERTIFICATION EN HYGIÈNE DENTAIRE

January 2013

Governors of the National Dental Hygiene Certification Board (NDHCB):

Kellie Hildebrandt	President - Saskatchewan Dental Hygienists Association (SDHA)
Cindy Holden	Vice-President - Newfoundland and Labrador Dental Board (NLDB)
Cindy McLean	Public Member
Heather Biggar	College of Dental Hygienists of British Columbia (CDHBC)
Stephanie Gordon	College of Dental Hygienists of Manitoba (CDHM)
Patricia Grant	College of Dental Hygienists of Nova Scotia (CDHNS)
Alison MacDougall	Dental Council of Prince Edward Island (DCPEI)
Patricia Noble	Commission on Dental Accreditation of Canada (CDAC)
Diane Thériault	New Brunswick College of Dental Hygienists (NBCDH)
Brenda Walker	College of Registered Dental Hygienists of Alberta (CRDHA)
Evelyn Waters	College of Dental Hygienists of Ontario (CDHO)
Carol Yakiwchuk	Canadian Dental Hygienists Association (CDHA)

Staff:

Doris Lavoie	Executive Director
Donna Awrey	Administrative Assistant
Donna Chapman	Office Support
Sylvie Martel	Dental Hygiene Advisor

1. NDHCB Annual General and Board of Governors Meetings

The 2012 NDHCB Annual General Meeting (AGM) was held on June 24, 2012. Two in-person Board meetings were held June 24, 2012 in Detroit, MI and September 28-29, 2012 in Ottawa. The Board also had two teleconferences on March 27, 2012 and December 4, 2012. Kellie Hildebrandt and Cindy Holden were respectively acclaimed as President and Vice-President of the NDHCB starting January 1st, 2012.

Our Ends for 2013 read:

The National Dental Hygiene Certification Board exists so that Canadian Regulators, acting in the public interest, have reliable and valid testing mechanisms for assessing current dental hygiene competencies.

This is further defined, in order of priority as:

1. *Canadian Regulators trust our testing mechanisms for assessing entry level competencies.*
 - 1.1. *They will recognize that examinations measure current dental hygiene knowledge, judgement and skills.*
2. *Examination candidates/applicants are able to participate in the examination process within a reasonable amount of time and at a reasonable cost.*
 - 2.1. *They will be provided with clear, defensible criteria for eligibility to 'sit' the exam.*
 - 2.2. *They will have adequate exam parameters.*
 - 2.3. *They will receive an exam that is free of bias.*
 - 2.4. *They will have feedback that identifies areas for improvement.*
3. *Educators, accreditors of dental hygiene educational programs, dental hygiene professionals and dental hygiene professional organizations will recognize and champion the quality, validity and reliability of national dental hygiene certification.*

National Dental Hygiene Certification Board Report (continued from page 11)

2. National Dental Hygiene Certification Examination Development

2.1 Item Writing and Group Reviews

Our item bank has been expanded to facilitate the transition of our exam from a paper and pencil format to electronic delivery for everyone. To this end, we held multiple Item Writing training/group review sessions over the past couple of years. We currently have a pool of about 60 Dental hygiene educators from across the country (with about 30 who are still active), trained to write new items. All are using secure Web-based software that allows remote online item writing from their home or office so that these Subject Matter Experts can write new items year-round. So far over 2,000 new items have been submitted/reviewed using this software.

Electronic delivery also means that we can now offer more sophisticated items using radiographs. Our objective is to develop more sophisticated items using pictures/ photographs, pictograms, drag and drop multiple choice items, hot spots, decision-based scenarios, etc., over the next few years.

2.2 Online Item Appraisal

Every new exam item written has to go through a series of steps before it gets approved to appear on an exam form. One of these important steps is the regional appraisal by teams of independent SMEs from across Canada also using a secure online item appraisal tool.

2.3 NDHCE Examination Committee

Subject Matter Experts, staff and a representative from Performance Assessment Group, our psychometrics consultants, met on three occasions to oversee all test preparation and evaluation activities related to the examination development.

2.4 2011 Blueprint

Since September 2012, all NDHCB exams now reflect the latest entry-to-practice National dental hygiene competencies Blueprint (2011).

2.5 Working Group on the Validation of the French Translation of the Exam

The Working Group on the Validation of the French Translation of the Exam, comprised of experienced bilingual Dental Hygienists, met to review and validate the translation of all exam content.

2.6 Online Preparation Test

The NDHCB is offering two distinct versions of its online prep test. To date, over 5,000 individuals have taken at least one of these two 75 item bilingual online tests in preparation for their NDHCE. The prep tests are currently being managed by Yardstick; an Edmonton based company - they also administer and electronically deliver the NDHCE for us. The Prep Tests are available through our website and provide candidates with detailed feedback about their performance by offering extensive rationales for the various answer options with direct reference to textbook sources and NDHCB Blueprint competencies.

2.7 Computer Based Testing (CBT)

The NDHCE was offered in electronic form through Yardstick-certified computerized testing centres for all candidates. Exams items were delivered using a method called "panel assembly" and candidates received 180 scored items randomly pre-selected from a pool of 245 operational items, as well as 20 non-scored items "seeded" as experimentals for statistical purposes. The 4 hour long NDHCE (2 sessions of 2 hours with a 15 minute break in between) was offered electronically three times last year over 1-3 day "windows" in January, May and September. All computerized testing centres are located within a one hour drive (100 km) of any accredited Canadian DH school that is fielding candidates in a specific exam.

National Dental Hygiene Certification Board Report (continued from page 12)

2.8 Online Applications

About 95% of NDHCE candidates now access an interactive online application form to register for the exam that includes online payment by credit card, uploaded digital pictures of themselves for ID purposes and overall better accuracy of the information collected since they type it in themselves and it is transferred directly to our database. Following the application deadline, Canadian dental hygiene program directors receive access codes and are asked to verify the identity and eligibility of their students/new graduates online. This eliminates the need for manual signatures on behalf of students and transcripts and diplomas for graduates of accredited schools who are applying for the exam.

2.9 Quality Assurance (QA) Test

The NDHCB has developed a Quality Assurance assessment tool for the College of Dental Hygienists of British Columbia (CDHBC). This 75 item QA assessment tool (delivered as a LOFT from a pool of pre-selected 110 items) will be administered every year through the internet (non-proctored) to 20% of all RDHs in BC. Delivery of the exam has started in January 2013 and every BC RDH is on a 5-year schedule to take/retake it). The test will also be renewed/replaced every 2 years with new content.

Since the NDHCB owns this QA assessment tool, it can also be offered to other regulatory jurisdictions that might have a need for a similar program.

3. National Dental Hygiene Certification Examination (NDHCE) Administration

3.1 NDHCE Results & Projections

A compilation of the **NDHCE results** over the past few years shows that the total number of candidates per year has significantly decreased from a few years ago when a number of non-accredited Canadian dental hygiene schools were still open (all non-accredited have now closed):

	2008		2009		2010		2011		2012	
	#	% Pass	#	% Pass	#	% Pass	#	% Pass	#	% Pass
January	325	67%	415	67%	340	72%	297	73%	272	74%
May	1,072	90%	1069	92%	1,117	92%	921	90%	978	85%
September	489	79%	529	79%	452	74%	365	78%	315	67%
Total/Avg	1,886	83%	2,013	83%	1,909	84%	1583	84%	1565	79%

With the new registration policies for private programs adopted in 2010 by the Ministry of Training Colleges and Universities (MTCU) in Ontario, all non-accredited programs have now closed. A total of 19 DH programs currently remain in Ontario, down from a high of 39 distinct programs a few years ago. It is estimated that the number of exam candidates should stabilize at around 1,400 per year over the next few years except for 2013 where only about 860 are expected to graduate and take the test because of the planned one-year extension to many of the Ontario DH public programs.

The table below shows how the candidates from non-accredited Canadian programs, non-accredited international programs and accredited programs globally fared over the last 2 years.

	2011			2012		
	Total	Pass *	% Success	Total	Pass *	% Success
Canadian non-accredited	278	167	60%	180	93	52%
International non-accredited	5	3	60%	10	1	10%
Total non-accredited	283	170	60%	190	94	49%
Total accredited	1300	1161	89%	1375	1150	84%
Combined Total	1583	1331	84%	1565	1244	79%

National Dental Hygiene Certification Board Report (continued from page 13)

3.2 Evaluation of Graduates from Non-Accredited Dental Hygiene Programs

In 2012, we received eligibility applications from 56 individuals who were graduates of 5 non-accredited Canadian programs for whom we conducted a total of 8 "group" evaluations (as some colleges had 2 graduating classes in the year). All were found eligible to write the NDHCE.

We also received 7 new applications from foreign trained individuals in 2012 but are still missing documents to complete their evaluation. We however completed the evaluation of 9 individuals who had applied in 2011 but for whom we only received all the necessary documentation in 2012. Two of them were found eligible and 7 were denied. We still have 2 applicants with international credentials who originally applied in 2011 and for whom we are still missing documents.

3.3 NDHCE Testing Accommodations

The NDHCB offers candidates with disabilities information on the testing accommodations that are available. Testing accommodations can include extra time, a separate room, and in some cases, an audio version or a paper version of the exam. This information is directly available on the NDHCB website. Among those who wrote in 2012, we received 29 requests for special accommodations and granted 27 of them (5 in January, 18 in May and 4 in September). The two individuals who were denied special accommodations failed to provide sufficient documentation to support their SA request.

3.4 Dates of 2013 NDHCE Administrations

January 21-22, 2013
May 21-22, 2013
September 23-24, 2013

3.5 Exam Security

Caveon Test Security, LLC was hired to conduct a "web patrol service" to monitor websites, blogs, Facebook and Twitter traffic and determine if our exam content and material had been exposed or discussed on the internet.

Respectfully submitted,



Doris Lavoie, BSc, MSc, MSW, CAE
Executive Director

Auditor's Report (Davies & Drury; Chartered Accountants)



J. H. A. Davies, C.A.** Jeff Gorman, C.A.**
 Kirby L. Drury, C.A.** Spencer Beaulieu, C.A.**

*operating as a joint venture
 **professional corporation

AUDITORS' REPORT

To the Members of
 Saskatchewan Dental Hygienists Association:

We have audited the accompanying financial statements of Saskatchewan Dental Hygienists Association, which comprise the statement of financial position as at June 30, 2012, and the statements of operations, changes in net assets and of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Managements' Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In common with other not-for-profit organizations, Saskatchewan Dental Hygienists Association derives revenue from memberships and fees, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of revenue was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments might be necessary to revenue, current assets and net assets.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Association as at June 30, 2012, the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

A stylized, handwritten signature of 'Davies & Drury' in dark ink.

Chartered Accountants

October 13, 2012

624 Duchess Street, Saskatoon, SK S7K 0R1
 Tel: 306.933.2970 Fax: 306.933.2981
 Email: admin@daviesdrury.com

PO Box 1500, Watrous, SK S0K 4T0
 Tel: 306.946.2064 Fax: 306.946.2024
 Email: admin@daviesdrury.com

Auditor's Report (Davies & Drury; Chartered Accountants)

SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

STATEMENT OF FINANCIAL POSITION AS AT JUNE 30, 2012

	<u>2012</u>	<u>2011</u>
<u>ASSETS</u>		
CURRENT ASSETS:		
Cash	\$ 20,694	\$ 86,201
Term deposits and GIC's (cost)	406,308	294,167
Accrued interest receivable	902	361
	<u>427,904</u>	<u>380,729</u>
PROPERTY AND EQUIPMENT (Note 2)	<u>11,860</u>	<u>12,199</u>
	<u>\$ 439,764</u>	<u>\$ 392,928</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES:		
Deferred licensing revenue	\$ 104,772	\$ 96,527
Accounts payable and accrued liabilities	4,914	7,078
	<u>109,686</u>	<u>103,605</u>
NET ASSETS:		
Invested in property and equipment	11,860	12,199
Internally restricted - legal contingency fund (Note 4)	50,000	50,000
Internally restricted - emergency reserve fund (Note 5)	80,000	80,000
Unrestricted net assets	<u>188,218</u>	<u>147,124</u>
	<u>330,078</u>	<u>289,323</u>
	<u>\$ 439,764</u>	<u>\$ 392,928</u>

Approved on behalf of the Board:


 _____ Member


 _____ Member

Auditor's Report (Davies & Drury; Chartered Accountants)

SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED JUNE 30, 2012

	<u>2012</u>	<u>2011</u>
REVENUE:		
License and registration fees	\$ 226,482	\$ 167,746
Continuing education	17,024	4,335
Interest	3,481	4,850
Miscellaneous	155	605
	<u>247,142</u>	<u>177,536</u>
EXPENDITURES:		
FEES AND EDUCATION:		
CDAC fees	6,816	6,473
Continuing education	18,052	8,563
PROGRAMS AND COMMITTEES:		
Public relations	10,015	5,703
LEGAL AND PUBLISHING:		
Annual reports	14,776	4,276
Legal and consulting fees	-	2,942
ADMINISTRATION:		
Amortization	3,041	1,780
Audit fees	2,310	2,062
Bank charges	392	345
Insurance	1,173	1,115
Meetings	15,831	11,115
Office	13,829	14,402
Registrar	85,152	88,407
Rent	32,873	18,223
Telephone	2,127	1,893
	<u>206,387</u>	<u>167,299</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 40,755</u>	<u>\$ 10,237</u>

Auditor's Report (Davies & Drury; Chartered Accountants)

SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2012

	<u>Investment in Property and Equipment</u>	<u>Internally Restricted</u>	<u>Unrestricted</u>	<u>2012 Total</u>	<u>2011 Total</u>
Balance at beginning of the year	\$ 12,199	\$ 130,000	\$ 147,124	\$ 289,323	\$ 279,086
Excess of revenue over expenditures	<u>(339)</u>	<u>-</u>	<u>41,094</u>	<u>40,755</u>	<u>10,237</u>
Balance at end of the year	<u>\$ 11,860</u>	<u>\$ 130,000</u>	<u>\$ 188,218</u>	<u>\$ 330,078</u>	<u>\$ 289,323</u>

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2012

	<u>2012</u>	<u>2011</u>
CASH FLOWS FROM (TO) OPERATING ACTIVITIES:		
Cash received from members	\$ 251,906	\$ 205,476
Cash paid to members and suppliers	(205,510)	(157,441)
Interest income	2,940	5,904
	<u>49,336</u>	<u>53,939</u>
CASH FLOWS FROM (TO) INVESTING ACTIVITIES:		
Purchase of property and equipment	(2,702)	(11,844)
(Acquisition) redemption of term deposits and GIC's	(112,141)	22,890
	<u>(114,843)</u>	<u>11,046</u>
 (DECREASE) INCREASE IN CASH DURING THE YEAR	 (65,507)	 64,985
CASH AT BEGINNING OF THE YEAR	<u>86,201</u>	<u>21,216</u>
CASH AT END OF THE YEAR	<u>\$ 20,694</u>	<u>\$ 86,201</u>

Auditor's Report (Davies & Drury; Chartered Accountants)

SASKATCHEWAN DENTAL HYGIENISTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2012

1. SIGNIFICANT ACCOUNTING POLICIES:

The Saskatchewan Dental Hygienists Association is incorporated under *The Dental Disciplines Act*, and is accordingly exempt from income taxes. These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and reflect the following policies:

Financial Instruments

Financial assets are classified as loans and receivables, held-to-maturity, held-for-trading or available-for-sale. Loans and receivables include all loans and receivables except debt securities and are accounted for at amortized cost. Held-to-maturity classification is restricted to fixed maturity instruments that the Association intends and is able to hold to maturity and are accounted for at amortized cost. Held-for-trading instruments include all derivative financial instruments not included in a hedging relationship and any designated instruments and are recorded at fair value with realized and unrealized gains and losses reported net income. The remaining financial assets are classified as available-for-sale. These are recorded at fair value with unrealized gains and losses reported directly to net assets; and,

Financial liabilities are classified as either held-for-trading or other. Held-for-trading instruments are recorded at fair value with realized and unrealized gains and losses reported in net income. Other instruments are accounted for at amortized cost with gains and losses reported in net income in the period that the liability is derecognized.

The Association's financial instruments are classified into the following:

Cash accounts are classified as held-for-trading.

Term-deposits and guaranteed investments certificates are classified as held-to-maturity.

Accounts receivable and accrued interest receivable are classified as loans and other receivables.

Accounts payable are classified as other liabilities.

Property and equipment

Property and equipment are recorded at cost less accumulated amortization. Amortization is provided on the diminishing balance basis over the estimated useful life of the assets at the following annual rates:

Office equipment	20%
Computer	45%

In the year of acquisition, amortization is provided for using one-half the annual rate.

Auditor's Report (Davies & Drury; Chartered Accountants)

1. SIGNIFICANT ACCOUNTING POLICIES - continued:

Revenue recognition

The Saskatchewan Dental Hygienists Association follows the deferral method of accounting for licensing revenue received from its members. Licensing revenue is recognized in the period that the related member services are expensed.

Use of estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Assumptions underlying deferred cost valuations are limited by the availability of reliable comparable data and the uncertainty concerning future events.

By nature, asset valuations are subjective and do not necessarily result in precise determinations. Should underlying assumptions change, the estimated net recoverable amount could change by a material amount.

2. PROPERTY AND EQUIPMENT:

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2012</u>	<u>2011</u>
Office equipment	\$ 19,162	\$ 8,462	\$ 10,700	\$ 11,311
Computer	3,613	2,453	1,160	888
	<u>\$ 22,775</u>	<u>\$ 10,915</u>	<u>\$ 11,860</u>	<u>\$ 12,199</u>

3. CONTRIBUTED SURPLUS:

Volunteers contribute an undefined number of hours to assist the Association in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

4. LEGAL CONTINGENCY FUND:

In 2002, the Council of the Saskatchewan Dental Hygienists Association established a \$50,000 legal contingency fund. This is reflected in the financial statements as internally restricted.

5. EMERGENCY RESERVE FUND:

In 2006, the Council of the Saskatchewan Dental Hygienists Association established an \$80,000 emergency reserve fund. This is reflected in the financial statements as internally restricted.

6. FINANCIAL INSTRUMENTS:

The Association as part of its operations carries a number of financial instruments. It is Council's opinion that the Association is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Fair value

The carrying value of the Association's cash and term deposits and guaranteed investment certificates, accounts receivable, accrued interest receivable and accounts payable approximates their fair value due to their short-term nature.

7. COMPARATIVE FIGURES:

Certain of the prior year figures have been restated to conform to the current year presentation.